

**Public Spending Code
Quality Assurance Report for 2023**



**To be submitted to
National Oversight and Audit Commission (NOAC)**

May 2024

Certificate

This Annual Quality Assurance Report sets out Wexford County Council's approach to completing the Quality Assurance requirements as set out in the Public Spending Code. It is based on the best financial, organisational and performance related information available across the various areas of responsibility.

Signature of Accounting Officer:



Eddie Taaffe
Chief Executive
Wexford County Council

Date: 23rd May, 2024.

Introduction

Wexford County Council has completed the Quality Assurance (QA) requirements as set out in the Public Spending Code and the purpose of this report is to present the results of each of the 5 Steps in the QA exercise and to report on compliance with the requirements of the Public Spending Code as established during this exercise.

The Public Spending Code was written specifically with Government Departments in mind and some of the terminology is very specific to that sector. In order to inform the QA exercise for the Local Government Sector a Guidance Note was developed for the sector to assist in providing interpretations from a Local Government perspective.

This guidance note is updated as changes are made to the requirements for the QA exercise. The latest updated guidance note (version 4 – 2021 Revision) has informed the completion of the 2023 report.

Requirements of the Quality Assurance Aspect of the Public Spending Code

The Quality Assurance obligation involves a **5 step** process as follows:

- **Step 1** - Drawing up inventories of projects/programmes at the different stages of the Project Life Cycle that have a total Project Life Cost of €500k or more.
- **Step 2** - Publishing summary information on the organisation's website of all procurements in excess of €10m, related to projects in progress or completed in the year under review. A new project may become a "project in progress" during the year under review if the procurement process is completed and a contract is signed.
- **Step 3** - Completing the 7 checklists contained in the PSC. Only one of each checklist per Local Authority is required. Checklists are not required for each project/programme.
- **Step 4** - Carrying out a more in-depth check on a small number of selected projects/programmes based on criteria established within the Public Spending Code.
- **Step 5** - Completing a short summary report for the National Oversight and Audit Commission (NOAC). This report, which has been generated as a matter of course through compliance with steps 1-4 set out above, is provided to meet the requirement of Step 5.

STEP 1 – Project Inventory

This section presents the project inventories of Wexford County Council for projects with a total life cost in excess of €500,000. The inventory is presented in three stages as set out in the following table which also outlines the Expenditure Category/Band relevant for inclusion in each stage:

Project/Programme Stage		Category/Band
1	Expenditure being considered	Capital Projects greater than €0.5m
		Capital Grant Schemes greater than €0.5m
		Current Expenditure programme - Increases over €0.5m
2	Expenditure being incurred	Capital Projects greater than €0.5m
		Capital Grant Schemes greater than €0.5m
		Current Expenditure greater than €0.5m
3	Expenditure that has recently ended	Capital Projects greater than €0.5m
		Capital Grant Schemes greater than €0.5m
		Current Expenditure greater than €0.5m

The Project inventory, set out in the format described above, is included in Appendix A. (Appendix A – Inventory of Projects and Programmes over €0.5m – 2023)

The Inventory contains **243** Projects under the three stages and comprises a total value of **€1,012m**. The following table provides an overview of the number of projects under each Project/Programme stage and under each of the categories in each of these stages. It also provides an overview of the Project Costs under each category. There were no items identified under Capital Grant Schemes for 2023.

	Current Expenditure	Capital Expenditure	
Project Numbers	> €0.5m	> €0.5m	Totals
Expenditure Being considered	0	106	106
Expenditure Being Incurred	51	62	113
Expenditure recently ended	0	24	24
Totals	51	192	243

	Current Expenditure	Capital Expenditure	
Project Total Values	> €0.5m	> €0.5m	Totals
Expenditure Being considered	0	€464m	€464m
Expenditure Being Incurred	€152m	€341m	€493m
Expenditure recently ended	0	€54m	€54m
Totals	€152m	€859m	€1,012m

STEP 2 - Summary of Procurements in excess of €10m

In compliance with the requirement to publish information on all procurements undertaken by Wexford County Council that were in excess of €10m the following is the location of this publication on the Council's website:

<https://www.wexfordcoco.ie/council-and-democracy/procurement-finance-and-credit-control/council-spend>

The following presents a screen print from the web page:



Comhairle Contae Loch Garman
Wexford County Council

I am searching for...

Gaeilge  Accessibility Tools  MyOnline S

Home > Council & Democracy > Procurement, Finance and Credit Control >

Council Spend

Public Spending Code - Procurements over €10,000,000

Procurements over €10m for 2014 - None reported for Wexford County Council for 2014
Procurements over €10m for 2015 - None reported for Wexford County Council for 2015
Procurements over €10m for 2016 - None reported for Wexford County Council for 2016
Procurements over €10m for 2017 - None reported for Wexford County Council for 2017
Procurements over €10m for 2018 - None reported for Wexford County Council for 2018
Procurements over €10m for 2019 - None reported for Wexford County Council for 2019
Procurements over €10m for 2020 - None reported for Wexford County Council for 2020
Procurements over €10m for 2021 - None reported for Wexford County Council for 2021
Procurements over €10m for 2022 - None reported for Wexford County Council for 2022
[Procurements over €10m for 2023](#)

For 2023 Wexford County Council has reported one project in this category. The requirement relates to Procurements over €10m rather than Project Costs. Therefore, while the project inventory reports on 19 projects over €10m, only one of these projects involved procurement in excess of €10m that meets the reporting requirement in Step 2 of the QA process.

STEP 3 - Checklists

Step three of the Quality Assurance procedure for the Public Spending Code involves the compilation of a number of checklists. There are 7 checklists in all. Checklists 2, 4 and 6 are capital related checklists while checklists 1, 3, 5 and 7 are Revenue/Current Expenditure related.

The Checklists are informed by the Project Inventory and the following table outlines the approach taken for the completion of the Checklists.

Checklist Completion aligned with Project Inventory	
Expenditure Type	Checklist to be completed
General Obligations	General Obligations - Checklist 1
A. Expenditure being considered	Capital Projects/Programmes - Checklist 2 Current Expenditure – Checklist 3
B. Expenditure being incurred	Capital Projects/Programmes – Checklist 4 Current Expenditure – Checklist 5
C. Expenditure that has recently ended	Capital Projects/Programmes – Checklist 6 Current Expenditure – Checklist 7

All checklists as outlined above have been completed and can be found in [Appendix B](#) of this document.

Findings on Completion of Checklists

While the responses included in the Checklist indicate a satisfactory level of compliance there are indications that there continues to be room for improvements in some areas of business and in certain aspects of the requirements. However, no specific serious issues/concerns were evident during the completion of this element of the QA exercise.

STEP 4 - In-Depth review of a sample number of projects

Step 4 of the Quality Assurance Process involved the examining of a sample selection of projects included on the Project Inventory to test the standard of practices in use and compliance with the Public Spending Code within the organisation.

Internal Audit In-Depth Checks

The Internal Audit Unit of Wexford County Council was assigned the task of completing the In-depth checks. The approach taken was to initially randomly select a number of projects from the inventory having regard to the various stages of the life cycle and the values of project listed and the business area of the local authority in order to have, in as far as possible, a good range of project types and sizes for review.

The In-depth review has been completed and the overview report together with the completed templates setting out the relevant checks for each of the three projects is included in Appendix C of this report.

The selected projects, level of compliance and number of recommendations per project is summarised in the following table:

	Project Reviewed	Compliance	Recommendations
1.	Trinity Wharf Development Project	Satisfactory	0
2.	Wexford to Rosslare Greenway	Satisfactory	0
3.	Local Enterprise Office	Satisfactory	0

The formal report on the in-depth review has been submitted to the Management Team within Wexford County Council for consideration. The report including the completed templates is included in Appendix C to this report. The projects examined in the in-depth review have provided satisfactory assurance that there is compliance with the Public Spending Code.

Conclusion

This report has set out all the requirements of the Quality Assurance aspect of the Public Spending Code.

- A Project Inventory has been prepared outlining the various projects/programmes – capital and current that were being considered, being incurred, or recently completed by Wexford County Council in 2023.
- The relevant publication in relation to procurements over €10m has been placed on Wexford County Council’s website.
- The 7 checklists required to be completed under the terms of the Public Spending Code Quality Assurance requirement have been completed and provide reasonable assurance that there is satisfactory compliance with the Public Spending Code. The level of compliance reported would suggest there are elements of the expenditure life cycle that could be improved but nothing of a serious nature was highlighted during this compliance exercise.
- A more in-depth review of a sample of the projects contained in the Project inventory has been completed and further confirmed that there is satisfactory compliance with the requirements of the Public Spending Code. Three Projects were examined. The project documentation examined provided satisfactory assurance that all three projects are in compliance with the Public Spending Code
- The final step of the QA exercise, as required under the Public Spending Code, is the compilation and publication of a summary report outlining the Quality Assurance Exercise undertaken by Wexford County Council. The contents of this report provide details of the QA exercise completed. The report has been considered by the Management Team of Wexford County Council and has been certified by the Accounting Officer, Eddie Taaffe, Chief Executive.
- The 2023 final report can be located on Wexford County Council’s website at

<https://www.wexfordcoco.ie/council-and-democracy/procurement-finance-and-credit-control/public-spending-code>

Overall, the QA exercise has provided reasonable assurance to the management of Wexford County Council that the requirements of the Public Spending Code are being met.

Appendix A - Inventory of Projects and Programmes Over €0.5m - 2023

Wexford County Council 2023 Inventory of Projects and Programmes over €0.5m

The following contains an inventory of Expenditure on Projects/Programmes with a value above €0.5m, categorised by Expenditure being considered, Expenditure being incurred, and Expenditure recently ended. Only projects with Total Project Expenditure matching these criteria are included in the Inventory table.

Expenditure being Considered - Greater than €0.5m (Capital and Current)						
Project/Scheme/Programme Name	Short Description	Current Expenditure Amount in Reference Year	Capital Expenditure Amt in Reference Year (Non-Grant)	Capital Expenditure Amt in Reference Year (Grant)	Project/Programme Anticipated Timeline	Projected Lifetime Expenditure
Housing & Building						
Grantstown Voluntary Housing (16 Units)	CAS Housing Units		€0.00		2024-2026	€1,830,000.00
Purchase of Land for Housing Purposes	House Construction Project		€0.00		2021 -2025	€2,000,000.00
Bride Street (3 Units)	House Purchase Project		€30,735.00		2019 -2025	€1,000,000.00
Ramsfort Gorey (SSF) (20 Units)	Affordable Housing Project		€15,810.00		2021 -2025	€2,500,000.00
Energy Refitting Programme 2024	Energy Retrofit Project		€0.00		2024-2025	€4,338,400.00
4 Units at Forgelands, Enniscorthy	Turnkey Project		€0.00		2023-2024	€1,130,000.00
14 Turnkey Units Phase 2 Churchview	Turnkey Project		€3,383.00		2023 - 2025	€3,670,554.00
Monamolin (5 units)	House Construction Project		€0.00		2023 - 2025	€1,353,469.00
Ballygillane (5 units)	House Construction Project		€0.00		2023 - 2025	€1,039,472.00
Grogan's Rd, Wexford (4 units)	House Construction Project		€568.00		2023 - 2025	€589,091.00
7 Units Belevedere Road	House Construction Project		€0.00		2024-2025	€1,400,000.00
Rosbercon New Ross (60+ Units)	House Construction Project		€0.00		2024-2026	€18,000,000.00
Francis Street, Wexford (2 units)	House Construction Project		€0.00		2024-2025	€542,000.00
Adamstown (3 Units)	House Construction Project		€0.00		2024-2025	€750,000.00
Wexford (5 TAP units)	House Construction Project		€0.00		2024-2026	€1,500,000.00
Clonard, Wexford	House Construction Project		€0.00		2024-2026	€12,000,000.00
Creagh (Hockey Pitch)	House Construction Project		€0.00		2024-2026	€6,500,000.00
The Lyre, Enniscorthy	House Construction Project		€0.00		2024-2026	€25,000,000.00
Castlemoyle, New Ross	House Construction Project		€0.00		2024-2026	€10,500,000.00
Cluain Fada, New Ross	House Construction Project		€0.00		2024-2026	€7,000,000.00
Park Wexford (10 Units)	House Construction Project		€0.00		2024-2026	€3,000,000.00
Mulgannon Wexford	House Construction Project		€0.00		2024-2026	€25,000,000.00
Crossfarnogue, Kilmore Quay	House Construction Project		€0.00		2024-2026	€3,500,000.00
Presentation Convent, Francis St, Wexford	CAS Housing Units		€0.00		2024-2026	€4,000,000.00
4 St. Michaels Place, Gorey	CAS Housing Units		€0.00		2024-2026	€625,000.00
St. Josephs House, Monastery Building, Gorey	Turnkey Project		€0.00		2024-2026	€1,600,000.00
Ard na Naoimh, Gorey	Turnkey Project		€0.00		2024-2026	€612,000.00

Expenditure being Considered - Greater than €0.5m (Capital and Current)						
Project/Scheme/Programme Name	Short Description	Current Expenditure Amount in Reference Year	Capital Expenditure Amt in Reference Year (Non-Grant)	Capital Expenditure Amt in Reference Year (Grant)	Project/Programme Anticipated Timeline	Projected Lifetime Expenditure
Riverchapel Road, Riverchapel, Gorey	Turnkey Project		€0.00		2024-2026	€1,645,000.00
Coolballow Road, Wexford 20 Units	Turnkey Project		€0.00		2024-2026	€5,797,716.00
Ard Uisce Whiterock Hill, Wexford 10 units	Part V		€0.00		2024-2026	€3,090,633.00
Spring View Gorey Hill, Gorey, 12 units	Turnkey Project		€0.00		2024-2026	€4,216,200.00
Ard an Biile, New Ross, 32 Units	Turnkey Project		€0.00		2024-2026	€8,647,311.00
Carrig on Bannon, Wexford 10 units	Turnkey Project		€0.00		2024-2026	€2,498,600.00
Forgelands, Enniscorthy, Wexford 12 units	Turnkey Project		€0.00		2024-2026	€3,889,800.00
Cnoc na Greine, Greenville, Enniscorthy, 14 units	Turnkey Project		€0.00		2024-2026	€4,266,255.00
Hollyway Greenhill, Clonhasten, Enniscorthy 5 units	Turnkey Project		€0.00		2024-2026	€1,310,500.00
Deerpark, Ballowen, Ramsfort Park, Gorey 2 units	Part V		€0.00		2024-2026	€653,333.00
18 & 19 Grattan Street, Gorey Wexford 2 units	CAS Housing Units		€0.00		2024-2026	€869,146.00
Buy & Renew Programme	House Construction Project		€0.00		2024-2026	€3,000,000.00
Road Transportation & Safety						
N25 Maldron Roundabout to Whitford (1.8 Kms)	Road Construction/Resurfacing		€0.00		2020-2025	€1,620,000.00
New Ross Bridge to Kilkenny boundary (0.8 Kms)	Road Construction/Resurfacing		€0.00		2020-2025	€500,000.00
N25 Kilmore Junction to Ashfield Cross (4.6 Kms)	Road Construction/Resurfacing		€0.00		2020-2025	€4,300,000.00
N30 Forestwood to Cloneigh (2.6 Kms)	Road Construction/Resurfacing		€0.00		2020-2025	€3,000,000.00
N25/R733 Duncannon Road Roundabout	Road Construction/Resurfacing		€0.00		2024-2026	€1,000,000.00
N80 Ballycarney to Clohamon	Road Construction/Resurfacing		€0.00		2025-2028	€10,000,000.00
Wexford Inner Relief Rd (Ballinagee to R730 - SETU)	Road Construction/Resurfacing		€0.00		2022-2025	€3,000,000.00
Gorey Inner Relief Road (Creagh to College Road)	Road Construction/Resurfacing		€0.00		2022-2026	€6,000,000.00
R772 Tinnock to Gorey	Road Construction/Resurfacing		€0.00		2024-2026	€1,200,000.00
N25 Whitford Roundabout to Drinagh	Road Construction/Resurfacing		€0.00		2025-2028	€5,000,000.00
Active Travel throughout County	Road Construction/Resurfacing		€0.00		2024-2026	€7,600,000.00
Norman Trail - Phase 2	Road Construction/Resurfacing		€0.00		2024-2026	€500,000.00
Enniscorthy North Business Park - Road Network	Road Construction/Resurfacing		€0.00		2024-2026	€3,400,000.00
HD28 NP/NS Pavement Renew 2024	Pavement Renew		€0.00		2024-2025	€1,543,678.00
Water/Water Surface Projects						
E/Corthy Minor Flood Sch. (Lyre River/Bishopswell)	Flooding Prevention works		€0.00		2022-2024	€600,000.00
DPI improvements TIC by Wexford Co Council	Imps to Water/WW Infrastructure in Housing Estates		€0.00		2022-2027	€2,000,000.00
Measure A8 Ramsgrange Unsewered Villages	Sewerage Upgrade		€0.00		2024-2027	€3,460,000.00

Expenditure being Considered - Greater than €0.5m (Capital and Current)						
Project/Scheme/Programme Name	Short Description	Current Expenditure Amount in Reference Year	Capital Expenditure Amt in Reference Year (Non-Grant)	Capital Expenditure Amt in Reference Year (Grant)	Project/Programme Anticipated Timeline	Projected Lifetime Expenditure
Environmental Services						
Holmestown Landfill	Temp. & Permanent Capping		€0.00		2021-2025	€1,500,000.00
Climate Action Targets 2030	Energy Efficiency		€0.00		2024-2030	€6,000,000.00
Oris Trails Programme	Trails Development		€0.00		2024-2026	€3,069,300.00
Lady's Island Lake - Water Level Management	Drainage Works/Development		€0.00		2023-2025	€2,400,000.00
Fethard Harbour Slipway	Slipway Improvements		€8,294.00		2022-2025	€616,000.00
New Ross Port Dredging	Feasibility Study		€0.00		2023-2025	€650,000.00
New Ross Quayside Pontoon	Upgrade of Quayside Pontoon		€0.00		2020-2025	€800,000.00
Harbour Improvements (Future)	Upgrade of Harbours		€0.00		2024-2026	€2,000,000.00
Special Projects						
Templeshannon Urban Renewal	Regeneration Project		€100,250.00		2022-2025	€6,600,000.00
Gorey Market House Development	Consolidation & Dev. of Site		€55,639.00		2020-2025	€6,000,000.00
Greenway (Rosslare Harbour to Waterford)	Greenway along old railway		€0.00		2019 - 2030	€32,350,000.00
Greenway (Wexford to Rosslare)	Greenway Wexford – Rosslare		€120,087.00		2019 - 2028	€36,000,000.00
John's Street Business Hub	Business Hub Dev. in New Ross		€179,318.00		2021 - 2027	€9,000,000.00
Wexfordia Hook Redevelopment Project	Enhanced Tourist Facility		€57,205.00		2021 - 2027	€6,800,000.00
Wexfordia Heritage Park Development Project	Enhanced Tourist Facility		€115,500.00		2021 - 2027	€8,500,000.00
Esmonde Street Development - Gorey	Public Realm Esmonde St, Gorey		€66,080.00		2019 - 2025	€2,841,986.00
Enniscorthy Technology Park Phase 2	Expansion of Technology Park		€0.00		2022-2025	€1,750,000.00
Enniscorthy Town Centre Enhancement	Upgrade E/corthy Town Centre		€135,970.00		2021 - 2027	€9,630,000.00
Crescent Quay Dredging	Dredging works Wexford Town		€50,383.00		2021-2025	€1,000,000.00
Ballast Office Restoration, Crescent Quay	Upgrade Ballast Office		€17,116.00		2023-2026	€750,000.00
Enniscorthy North Business District (Phase 2)	Develop Active Travel Network		€1,290.00		2022-2026	€3,400,000.00
Enniscorthy Sports Hub (Phase 2 - Building)	Dev. of Building at Sports Hub		€0.00		2021-2025	€740,000.00
Forth Mountain Activity Centre	Development of Activity Centre		€0.00		2021 - 2027	€5,000,000.00
St Waleran's Access Road	Access Road to development site		€0.00		2021-2029	€20,000,000.00
New Ross Courthouse	Refurbishment of Courthouse		€0.00		2024-2025	€850,000.00
Greenway (New Ross to Waterford) Ph2	Greenway project		€0.00		2024-2027	€17,350,000.00
Curraclloe Water Sports Activity Centre	Dev. Water Activity Centre		€0.00		2021-2025	€1,350,000.00
Cornmarket/Bullring Renewal	Public Realm Works		€0.00		2022-2025	€2,250,000.00
Bridgetown Flood Defence Scheme - Minor	Flood Defence Scheme		€0.00		2024-2026	€700,000.00
Castlebridge Urban Renewal	Playground, Parking & Com. Fac.		€0.00		2022-2026	€800,000.00
New Ross Flood Def. - Marshmeadows to Halting Site	Flood Defence Scheme		€0.00		2024-2026	€500,000.00

Expenditure being Considered - Greater than €0.5m (Capital and Current)						
Project/Scheme/Programme Name	Short Description	Current Expenditure Amount in Reference Year	Capital Expenditure Amt in Reference Year (Non-Grant)	Capital Expenditure Amt in Reference Year (Grant)	Project/Programme Anticipated Timeline	Projected Lifetime Expenditure
Duncannon Fort	Enhanced Tourist Facility		€0.00		2024-2025	€740,000.00
Courtown North Beach & Marina	Cons. Breakwater & Beach Nourishment		€162,699.00		2020 - 2025	€635,000.00
Planning & Economic Development						
Kilmore Quay Buisness Hub	Business Park in Kilmore Quay		€0.00		2023-2025	€1,200,000.00
St Waleran's Centre of Sports Excellence	New Shared Sports Complex		€0.00		2023-2025	€2,250,000.00
Development of Spawell Road Complex	Development of Business Complex		€0.00		2023-2025	€600,000.00
SICAP Programme 2024-2028	SICAP Programme		€0.00		2024-2028	€10,000,000.00
Derelict Sites Regeneration Programme	Redevelopment of Derelict Sites		€0.00		2024-2026	€750,000.00
Recreation & Amenity						
Enniscorthy Library	New Library provision		€0.00		2024-2026	€6,839,571.00
Improvements New Ross Library	Redevelopment of Library facilities		€0.00		2024-2026	€3,410,000.00
Bunclody Library	New Library provision		€0.00		2024-2026	€3,145,222.00
Mobile Library	Purchase of Vehicle		€0.00		2024-2025	€500,000.00
Archive Storage	Storage Development		€0.00		2022-2025	€1,500,000.00
Courtown Riverchapel Sports Complex Phase 2	Extension of Sports facilities		€0.00		2022-2025	€750,000.00
Wexford Sports Field Project	Joint Dev of Amenity Area in Wexford Town		€0.00		2022-2025	€1,000,000.00
Bridgetown to Kilmore Quay Trail (Phase 2)	Walkway/Cycleway & potential Blueway		€0.00		2023-2026	€2,000,000.00
Kilmore Quay Recreational Trail (Phase 1)	Walkway/Cycleway		€18,325.00		2022-2024	€678,400.00
Miscellaneous Services						
Upgrade of CCTV Systems	Upgrade of CCTV Systems in all County Towns		€0.00		2020-2025	€500,000.00
Bunclody Public Realm Project	Public Realm in Main Street Bunclody		€3,936.00		2021-2025	€500,000.00
Development of Rosslare Harbour Community Facilities	Development of Community & Family Resource Centre		€0.00		2024-2025	€440,000.00
Totals		€0.00	€1,142,588.00	€0.00		€464,223,637.00

Expenditure being Incurred - Greater than €0.5m (Capital and Current)

Project/Scheme/Programme Name	Short Description	Current Expenditure Amt in Reference Year	Capital Expenditure Amount in Reference Year (Non-Grant)	Capital Expenditure Amount in Reference Year (Grant)	Project/Programme Anticipated Timeline	Cumulative Expenditure to-date	Projected Lifetime Expenditure (Capital Only)
Housing & Building							
Wexford Street Gorey (30 Units)	House Construction Project		€1,984,872.00		2021-2025	€1,999,212.00	€12,445,445.00
Wexford Women's Refuge Proposal (12 units)	CAS Housing Units		€3,003,167.00		2021-2024	€3,634,454.00	€6,457,789.00
Whiterock (22 Units) Phase 1	House Construction Project		€3,254,247.00		2021-2024	€6,633,585.00	€7,000,000.00
Whiterock (22 Units) Phase 2	House Construction Project		€3,405,303.00		2023-2025	€3,405,303.00	€7,124,987.00
2 Turnkey Units, Old Forge Road	Turnkey Project		€520,000.00		2023-2024	€520,000.00	€534,400.00
Ballyhine (7 units)	House Construction Project		€972,234.00		2021-2024	€1,182,069.00	€2,388,050.00
18 Units Tagoat	House Construction Project		€140,418.00		2021 - 2025	€157,991.00	€5,197,647.00
12 Part V Forgelands, 123	Part V Acquisitions		€1,797,965.00		2023-2024	€1,797,965.00	€3,587,460.00
60 Units Killeens Wexford	House Construction Project		€336,547.00		2023-2025	€532,616.00	€5,918,654.00
Rosetown (23 Units) - Phase 1	House Construction Project		€1,371,464.00		2021-2024	€5,982,891.00	€6,200,000.00
Creagh (22 units)	House Construction Project		€112,782.00		2021-2025	€145,906.00	€8,814,210.00
Bullawn New Ross (3 Units) SN	House Construction Project		€45,072.00		2021 - 2025	€83,092.00	€844,560.00
10 Turnkey Clonard	Turnkey Project		€2,336,752.00		2023-2024	€2,336,752.00	€2,316,060.00
39 Turnkey Part V Tobar Muire Creagh	Turnkey Project		€3,075.00		2021-2025	€2,346,073.00	€9,547,500.00
4 Part V Tobar Muire Creagh	Part V Acquisitions		€0.00		2021-2024	€420,518.00	€839,460.00
11 Part V Springview, Gorey	Part V Acquisitions		€0.00		2021 - 2025	€5,228.00	€2,282,000.00
4 Part V Goreybridge, Courtown	Part V Acquisitions		€798,586.00		2023-2024	€798,586.00	€999,906.00
Gleann an Ghairdin, Gorey 20 units	Part V Acquisitions		2,301,279.00		2023-2025	€2,301,279.00	€5,768,100.00
8 Turnkey Greenhills, Clonhastan	Turnkey Project		€1,998,720.00		2022 - 2024	€1,998,720.00	€2,035,600.00
Castleland, Ferns (20 Units)	Turnkey Project		€0.00		2022 - 2025	€2,952.00	€5,460,000.00
Phase 1 173 Units - St Wallerans, Gorey	House Construction Project		€1,492.00		2022-2026	€447,410.00	€10,000,000.00
Phase 2 - Rosetown 12 Units	House Construction Project		€1,207,238.00		2023 - 2025	€1,351,656.00	€3,080,000.00
<i>Maintenance of LA Housing</i>	<i>Annual Operational Costs</i>	<i>€7,630,854.00</i>					
<i>Housing Assessment, Allocation & Transfer</i>	<i>Annual Operational Costs</i>	<i>€1,089,219.00</i>					
<i>Housing Rent and TP Administration</i>	<i>Annual Operational Costs</i>	<i>€958,108.00</i>					
<i>Housing Community Development Support</i>	<i>Annual Operational Costs</i>	<i>€625,981.00</i>					
<i>Admin of Homeless Service</i>	<i>Annual Operational Costs</i>	<i>€2,052,753.00</i>					
<i>Support to Housing Capital Programme</i>	<i>Annual Operational Costs</i>	<i>€2,576,087.00</i>					
<i>RAS Programme</i>	<i>Annual Operational Costs</i>	<i>€15,644,698.00</i>					
<i>Housing Loans</i>	<i>Annual Operational Costs</i>	<i>€2,014,440.00</i>					

Expenditure being Incurred - Greater than €0.5m (Capital and Current)

Project/Scheme/Programme Name	Short Description	Current Expenditure Amount in Reference Year	Capital Expenditure Amount in Reference Year (Non-Grant)	Capital Expenditure Amount in Reference Year (Grant)	Project/Programme Anticipated Timeline	Cumulative Expenditure to-date	Projected Lifetime Expenditure (Capital Only)
<i>Housing Grants</i>	<i>Annual Operational Costs</i>	€4,781,939.00					
<i>Housing Assistance Programme</i>	<i>Annual Operational Costs</i>	€631,310.00					
Road Transportation & Safety							
Public Lighting LED Upgrade Programme	Public Lighting Upgrade		€2,049.00		2019-2024	€5,386,928.00	€5,500,000.00
Rosslare Harbour Access Road	Construction/Strenghtening		€69,873.00		2020-2026	€824,572.00	€16,000,000.00
Oylegate - Rosslare Hbr (Design)	Construction/Strenghtening		€1,286,112.00		2020-2024	€4,528,305.00	€6,004,603.00
N25 Ballygillane Roundabout	Construction/Strenghtening		€971,196.00		2020-2024	€2,369,689.00	€3,190,000.00
New Ross Flood Relief Scheme Phase 3	Flooding Prevention works		€0.00		2021-2024	€712,661.00	€1,000,000.00
N80 Scarawalsh to Ballycarney (3.7 Kms)	Construction/Strenghtening		€1,355,455.00		2020-2024	€1,355,455.00	€2,850,000.00
Newtown Road Pedestrian/Cycle - Active Travel	Active Travel Route		€825,015.00		2022-2024	€1,002,212.00	€3,700,000.00
Roxborough Cycle Scheme Wexford Town	Active Travel Route		€137,198.00		2022-2024	€171,787.00	€670,000.00
The Deeps Remediation	Construction/Strenghtening		€2,430,660.00		2023-2024	€2,430,660.00	€2,500,000.00
Ashfield Cross/Ballykillane Phase 1	Construction/Strenghtening		€1,807,329.00		2023-2024	€1,807,329.00	€1,902,452.00
New Ross Destination Towns	Public Realm Project		€29,132.00		2022-2024	€724,377.00	€725,000.00
Wexford Inner Relief Road (Clonard to Newtown)	Construction/Strenghtening		€17,667.00		2022-2025	€335,033.00	€2,670,518.00
<i>NP Roads - Maintenance & Improvement</i>	<i>Annual Operational Costs</i>	€1,563,294.00					
<i>Regional Rds - Maintenance & Improvement</i>	<i>Annual Operational Costs</i>	€3,600,752.00					
<i>Local Roads - Maintenance & Improvement</i>	<i>Annual Operational Costs</i>	€32,287,576.00					
<i>Public Lighting</i>	<i>Annual Operational Costs</i>	€1,861,934.00					
<i>Road Safety Engineering Improvements</i>	<i>Annual Operational Costs</i>	€654,742.00					
<i>Maintenance & Management of Car Parking</i>	<i>Annual Operational Costs</i>	€1,364,635.00					
<i>Agency & Recoupable</i>	<i>Annual Operational Costs</i>	€1,212,468.00					
Water/Surface Water Projects							
DPI Resolution Multi Ann Prog 2021 - 2024 (Not TIC)	WW Infrast Impr/Devel		€3,042.00		2019-2024	€86,785.00	€770,522.00
Gorteens Great Watermain Place	WW Infrast Impr/Devel		€310,930.00		2023-2024	€310,930.00	€572,995.00
CFRAM Wexford Town Flood Relief Scheme	Flooding Prevention works		€41,293.00		2021-2029	€364,636.01	€9,000,000.00
<i>Water Supply - Irish Water SLA</i>	<i>Annual Operational Costs</i>	€5,501,175.00					
<i>Waste Water Treatment - Irish Water SLA</i>	<i>Annual Operational Costs</i>	€2,870,698.00					
<i>Operations & Maintenance of Public Conveniences</i>	<i>Annual Operational Costs</i>	€696,188.00					
<i>Admin of Group & Private Installations</i>	<i>Annual Operational Costs</i>	€1,629,995.00					

Expenditure being Incurred - Greater than €0.5m (Capital and Current)

Project/Scheme/Programme Name	Short Description	Current Expenditure Amount in Reference Year	Capital Expenditure Amount in Reference Year (Non-Grant)	Capital Expenditure Amount in Reference Year (Grant)	Project/Programme Anticipated Timeline	Cumulative Expenditure to-date	Projected Lifetime Expenditure (Capital Only)
<i>Support to Irish Water Capital Programme</i>	<i>Annual Operational Costs</i>	<i>€1,088,171.00</i>					
Special Projects							
Oyster Lane Town Block	Public Realm Project		€1,206,931.00		2023-2025	€1,286,845.00	€2,463,750.00
Fleadh Cheoil nah Eireann 2024-2025	Delivery of Fleadh Cheoil		€155,508.00		2023-2025	€155,507.65	€1,795,000.00
Greenway (New Ross to Waterford) Ph1	Greenway project		€1,057,693.00		2019-2027	€9,802,353.00	€15,000,000.00
Brennan's Lane/Shambles Project	Public Realm Project		€22,017.00		2022-2024	€32,780.00	€561,600.00
Trinity Wharf	Mixed Use Emp. Dev.		€2,675,291.00		2021-2027	€6,036,938.00	€28,156,238.00
New Ross Tourism Project	Enhanced Tourist Facility		€149,703.00		2020 - 2026	€1,890,283.00	€7,800,000.00
New Ross Public Realm (Emigrant Park)	Devel of Public space		€1,442,771.00		2020 - 2024	€2,088,789.00	€3,000,000.00
E/C Murphy Flood Regeneration Project	Town Centre Regeneration		€491,554.00		2023-2025	€491,554.00	€1,274,000.00
Adoration Convent	Dev of GSU Student Accommodation		€683,760.00		2021-2026	€683,760.00	€4,800,000.00
Wexford Minor Flood Works (Racecourse)	Flood Relief Works		€22,984.00		2018-2024	€380,543.00	€525,000.00
Monck Street, Public Realm	Streetscape Wks		€186,184.00		2022-2024	€1,232,921.00	€1,300,000.00
Gorey Park Development	Dev of Park in Gorey		€324,828.00		2019-2024	€3,276,885.00	€3,300,000.00
Kilmore Quay Relief Road	Link Road in Kilmore Quay		€26,936.00		2020-2024	€1,432,808.00	€1,500,000.00
Wexford Arts Centre	Refurb Wks -inc accessibility		€285,192.00		2019-2024	€3,027,068.00	€3,200,000.00
Min Ryan Park, Wexford	Public Park Wexford Town		€78,065.00		2018-2024	€5,325,546.00	€5,400,000.00
Enniscorthy Flood Defence Scheme	Flood Defence Works		€312,398.00		2015-2030	€6,033,974.05	€49,043,114.00
Ferndale Gym	Community Support Project		€157,593.00		2023-2025	€157,593.00	€1,317,922.00
Development Management							
SICAP Programme 2018 - 2023	Social Inclusion/Community		€2,335,643.00		2018-2023	€16,202,834.00	€18,280,585.00
LEADER programme 2020 - 2024	Grant Prog. Extended		€1,719,954.00		2020-2024	€12,168,452.00	€12,747,823.00
<i>Forward Planning</i>	<i>Annual Operational Costs</i>	<i>€871,478.00</i>	<i>€0.00</i>			<i>€0.00</i>	<i>€0.00</i>
<i>Development Management</i>	<i>Annual Operational Costs</i>	<i>€2,385,191.00</i>	<i>€0.00</i>			<i>€0.00</i>	<i>€0.00</i>
<i>Planning Enforcement</i>	<i>Annual Operational Costs</i>	<i>€1,194,308.00</i>	<i>€0.00</i>			<i>€0.00</i>	<i>€0.00</i>
<i>Community Function</i>	<i>Annual Operational Costs</i>	<i>€3,648,971.00</i>	<i>€0.00</i>			<i>€0.00</i>	<i>€0.00</i>
<i>Building Control</i>	<i>Annual Operational Costs</i>	<i>€981,554.00</i>	<i>€0.00</i>			<i>€0.00</i>	<i>€0.00</i>
<i>Economic Development & Promotion</i>	<i>Annual Operational Costs</i>	<i>€6,807,072.00</i>	<i>€0.00</i>			<i>€0.00</i>	<i>€0.00</i>
<i>Property Management</i>	<i>Annual Operational Costs</i>	<i>€935,466.00</i>	<i>€0.00</i>			<i>€0.00</i>	<i>€0.00</i>
<i>Heritage and Conservation Services</i>	<i>Annual Operational Costs</i>	<i>€753,763.00</i>	<i>€0.00</i>			<i>€0.00</i>	<i>€0.00</i>

Expenditure being Incurred - Greater than €0.5m (Capital and Current)

Project/Scheme/Programme Name	Short Description	Current Expenditure Amount in Reference Year	Capital Expenditure Amount in Reference Year (Non-Grant)	Capital Expenditure Amount in Reference Year (Grant)	Project/Programme Anticipated Timeline	Cumulative Expenditure to-date	Projected Lifetime Expenditure (Capital Only)
Environmental Services							
Coastal Protection Works (Rosslare Strand)	Coastal Protection Works		€46,593.75		2020-2029	€316,028.00	€7,930,889.00
Seaview Coastal Protection Works (Kilmore Quay)	Coastal Protection Works		€48,469.00		2021-2024	€678,086.00	€2,500,000.00
Duncannon EIP	Pollution Prevention Works		€179,230.00		2023-2024	€690,448.00	€721,197.00
Gorey Fire Station	Refurb Fire Station Facilities		€132,221.00		2023-2024	€162,808.00	€982,354.00
<i>Landfill Operation & Aftercare</i>	<i>Annual Operational Costs</i>	€1,717,764.00					
<i>Recovery & Recycling Facilities</i>	<i>Annual Operational Costs</i>	€1,677,425.00					
<i>Litter Management</i>	<i>Annual Operational Costs</i>	€1,089,496.00					
<i>Street Cleaning</i>	<i>Annual Operational Costs</i>	€2,333,422.00					
<i>Waste Regulations, Monitoring & Enforcement</i>	<i>Annual Operational Costs</i>	€698,957.00					
<i>Maintenance & Upkeep of Burial Grounds</i>	<i>Annual Operational Costs</i>	€556,579.00					
<i>Safety of Structures & Places</i>	<i>Annual Operational Costs</i>	€1,489,525.00					
<i>Operation of Fire Services</i>	<i>Annual Operational Costs</i>	€5,652,132.00					
<i>Water Quality, Air/Noise Pollution</i>	<i>Annual Operational Costs</i>	€988,114.00					
Recreation and Amenity							
Astro Turf Enniscorthy	Dev. Astro Turf facility		€127,600.00		2023-2024	€250,180.00	€719,625.00
<i>Operation of Library & Archive Services</i>	<i>Annual Operational Costs</i>	€566,441.00	€0.00			€0.00	€0.00
<i>Outdoor Lesiure Areas Operations</i>	<i>Annual Operational Costs</i>	€2,376,756.00	€0.00			€0.00	€0.00
<i>Community, Sport & Recreation Developme.nt</i>	<i>Annual Operational Costs</i>	€1,658,671.00	€0.00			€0.00	€0.00
<i>Operation of Arts Programme</i>	<i>Annual Operational Costs</i>	€2,018,394.00	€0.00			€0.00	€0.00
Agriculture, Education, Health and Welfare							
New Ross Port Enhancement	Enhancement Wks to Port		€425,113.00		2023-2024	€767,240.00	€1,000,000.00
<i>Operation & Maintenance of Piers & Harbours</i>	<i>Annual Operational Costs</i>	€1,686,182.00	€0.00			€0.00	€0.00
<i>Veterinary Services</i>	<i>Annual Operational Costs</i>	€739,013.00	€0.00			€0.00	€0.00
Miscellaneous Services							
<i>Profit/Loss of Machinery Account</i>	<i>Annual Operational Costs</i>	€582,074.00					
<i>Profit/Loss of Stores Account</i>	<i>Annual Operational Costs</i>	€883,220.00					
<i>Administration of Rates</i>	<i>Annual Operational Costs</i>	€3,985,125.00					
<i>Local Representation/Civic Leadership</i>	<i>Annual Operational Costs</i>	€2,351,005.00					
<i>Motor Taxation</i>	<i>Annual Operational Costs</i>	€1,109,581.00					

Expenditure being Incurred - Greater than €0.5m (Capital and Current)

Project/Scheme/Programme Name	Short Description	Current Expenditure Amount in Reference Year	Capital Expenditure Amount in Reference Year (Non-Grant)	Capital Expenditure Amount in Reference Year (Grant)	Project/Programme Anticipated Timeline	Cumulative Expenditure to-date	Projected Lifetime Expenditure (Capital Only)
<i>Agency & Recoupable Services</i>	<i>Annual Operational Costs</i>	<i>€8,065,712.00</i>					
Totals		€152,140,408.00	€49,172,396.75	€0.00		€135,067,841.71	€341,217,015.00

Projects/Programmes Completed or discontinued in the reference year - Greater than €0.5m (Capital and Current)

Project/Scheme/Programme Name	Short Description	Current Expenditure Amount in Reference Year	Capital Expenditure Amount in Reference Year (Non-Grant)	Capital Expenditure Amount in Reference Year (Grant)	Project/Programme Completion Date	Final Outturn Expenditure
Housing & Building						
43 Turnkeys Ard an Bhile, Healysland	Turnkey Project		€2,391.00		2023	€8,632,829.00
Energy Refitting Programme 2021	Energy Retrofit Project		€119,265.00		2023	€1,782,995.00
Energy Refitting Programme 2022	Energy Retrofit Project		€2,957,781.00		2023	€2,957,781.00
Energy Refitting Programme 2023	Energy Retrofit Project		€1,166,618.00		2023	€1,166,618.00
Part V Roxborough Manor, Mulgannon (22)	Part V Acquisitions		€0.00		2023	€4,317,893.00
13 Turnkey Roxborough Manor	Turnkey Project		€0.00		2023	€2,934,282.00
5 Part V Units, Hollyway, Enniscorthy	Part V Acquisitions		€1,233,272.00		2023	€1,236,393.00
Glentire (6 Units)	House Construction Project		€61,692.00		2023	€1,885,000.00
Carley's Bridge (17 Units)	House Construction Project		€94,543.00		2023	€3,815,000.00
13 Turnkey Haughton Place	Turnkey Project		€0.00		2023	€0.00
Circle Hsg CAS Acquisitions	CAS Project		€0.00		2023	€1,022,605.00
2 Part V Units, Pearsons Brook	Part V Acquisitions		€652,123.00		2023	€652,123.00
2 Turnkey Units, Ard Uisce	Turnkey Project		€558,143.00		2023	€558,143.00
7 Units Rosemary Heights, Ferns	House Construction Project		€0.00		2023	€48,903.00
Road Transportation & Safety						
N11 Ferns Pavement Rehab	Road Construction/Strenghtening		€42,208.00		2023	€1,429,273.00
Water/Surface Water Projects						
Coolballow Watermain Rehab	Wastewater Infrast Impr/Devel		€16,889.00		2023	€535,430.00
Duncannon Line	Wastewater Infrast Impr/Devel		€415,135.00		2023	€642,198.00
Replace Watermain Old Dublin Road	Wastewater Infrast Impr/Devel		€33,710.00		2023	€549,563.00
Special Projects						
High Hill Park New Ross	Development of Public Park		€107,234.00		2023	€2,597,898.00
Enniscorthy Technology Park Phase 1	Development of Technology Park		€120,888.00		2023	€2,809,485.00
Wexford Crescent Development	Public Realm Project		€10,486.00		2023	€3,157,451.00
Carrigfoyle Activity Park	Development of Trails		€54,602.00		2023	€1,618,903.00
New Ross Fire Station	Development of Fire Station		€69,513.00		2023	€1,807,632.00
Miscellaneous						
Purchase Lands Ballynagee/Learstown	Land Purchase		€8,251,232.00		2023	€8,251,232.00
Totals		€0.00	€15,967,725.00	€0.00		€54,409,630.00

Appendix B – Checklists of Compliance

PUBLIC SPENDING CODE (PSC)

CHECKLISTS 1 - 7

Checklists in respect of Capital investment are updated to reflect Public Spending Code: *A Guide to Evaluating, Planning and Managing Public Investment, December 2019*

QA Checklists – Step 3

When completing the checklists, organisations should consider the following points.

- ❖ The scoring mechanism for the checklists is as follows:
 - Scope for significant improvements = a score of 1
 - Compliant but with some improvement necessary = a score of 2
 - Broadly compliant = a score of 3
- ❖ For some questions, the scoring mechanism is not always strictly relevant. In these cases, it may be appropriate to mark as N/A and provide the required information in the commentary box as appropriate.
- ❖ The focus should be on providing descriptive and contextual information to frame the compliance ratings and to address the issues raised for each question. It is also important to provide summary details of key analytical outputs covered in the sample for those questions which address compliance with appraisal / evaluation requirements the annual number of formal evaluations, economic appraisals, project completion reports¹ and ex post evaluations. Key analytical outputs undertaken but outside of the sample should also be noted in the report.

Local Authority Notes

1. Capital Grant Schemes relate to Projects (recorded in the capital account) where expenditure relates to payments on the foot of grant applications from individuals/groups to the local authority e.g. Housing Aids for the elderly. It has been agreed with DPER that the Capital Grant Scheme element of the Project Inventory will only be used in exceptional circumstances where a LA commences its own grant scheme or primarily funds such a scheme as all other grant schemes are related to schemes commenced at Departmental level and are to be accounted for in the 'capital programmes' column of the QA inventory. The treatment of Capital Grant Schemes within the Project Inventory can therefore be clarified as follows:
 - a. Where a Capital Grant Scheme is 100% funded by Government Grant – Project Cost to be included under Capital Programme;
 - b. Where a Capital Grant Scheme is 100% funded by the Local Authority – Project Cost to be included under Capital Grant Scheme;
 - c. Where a Capital Grant Scheme is primarily funded by Government Grant with an element of local funding – Project Cost to be included under Capital Programme with a note made for each element funded by own resources e.g. Includes 20% local funding;
 - d. Where a Capital Grant Scheme is primarily funded by Local Funding with an element of government grant funding – Project Cost is to be recorded under Capital Grant Scheme with a note made for each element funded by government grant, e.g. Includes 40% government grant funding.
2. As noted in the general guidance above there may be questions where the scoring mechanism or indeed the question itself are not relevant to some or all local authorities. In such case it is acceptable to mark the answer as N/A and include commentary, where appropriate.

¹ Project completion reports (previously called post project reviews) – see Department of Public Expenditure & Reform, Circular 06/2018 available [here](#)

Checklist 1 – To be completed in respect of general obligations not specific to individual projects/programmes.

	General Obligations not specific to individual projects/programmes.	Self-Assessed Compliance Rating: 1 - 3	Comment/Action Required
Q 1.1	Does the organisation ensure, on an ongoing basis, that appropriate people within the organisation and its agencies are aware of their requirements under the Public Spending Code (incl. through training)?	3	All relevant staff & agencies have been notified of their obligations under the PSC
Q 1.2	Has internal training on the Public Spending Code been provided to relevant staff?	2	As training is rolled out within the sector it is expected that WCC staff will engage with this training
Q 1.3	Has the Public Spending Code been adapted for the type of project/programme that your organisation is responsible for, i.e., have adapted sectoral guidelines been developed?	3	Yes. A guidance document has been developed for the QA adapting the PSC to Local Government structures and approach.
Q 1.4	Has the organisation in its role as Approving Authority satisfied itself that agencies that it funds comply with the Public Spending Code?	N/A	No project relevant to the PSC
Q 1.5	Have recommendations from previous QA reports (incl. spot checks) been disseminated, where appropriate, within the organisation and to agencies?	3	
Q 1.6	Have recommendations from previous QA reports been acted upon?	3	Yes
Q 1.7	Has an annual Public Spending Code QA report been submitted to and certified by the Chief Executive Officer, submitted to NOAC and published on the Local Authority's website?	3	Yes
Q 1.8	Was the required sample of projects/programmes subjected to in-depth checking as per step 4 of the QAP?	3	Yes
Q 1.9	Is there a process in place to plan for ex post evaluations? Ex-post evaluation is conducted after a certain period has passed since the completion of a target project with emphasis on the effectiveness and sustainability of the project.	2	If and where appropriate
Q 1.10	How many formal evaluations were completed in the year under review? Have they been published in a timely manner?	3 (No)	3 Post Projects reviews completed
Q 1.11	Is there a process in place to follow up on the recommendations of previous evaluations?	2	If and where appropriate
Q 1.12	How have the recommendations of reviews and ex post evaluations informed resource allocation decisions?	2	If and where appropriate

Checklist 2 – To be completed in respect of capital projects/programmes & capital grant schemes that were under consideration in the past year.

	Capital Expenditure being Considered – Appraisal and Approval	Self-Assessed Compliance Rating: 1 - 3	Comment/Action Required
Q 2.1	Was a Strategic Assessment Report (SAR) completed for all capital projects and programmes over €10m?	N/A	No longer relevant
Q 2.2	Were performance indicators specified for each project/programme which will allow for a robust evaluation at a later date? Have steps been put in place to gather performance indicator data?	3	
Q 2.3	Was a Preliminary and Final Business Case, including appropriate financial and economic appraisal, completed for all capital projects and programmes?	3	
Q 2.4	Were the proposal objectives SMART and aligned with Government policy including National Planning Framework, Climate Mitigation Plan etc?	3	
Q 2.5	Was an appropriate appraisal method and parameters used in respect of capital projects or capital programmes/grant schemes?	3	
Q 2.6	Was a financial appraisal carried out on all proposals and was there appropriate consideration of affordability?	3	
Q 2.7	Was the appraisal process commenced at an early enough stage to inform decision making?	3	
Q 2.8	Were sufficient options analysed in the business case for each capital proposal?	3	
Q 2.9	Was the evidence base for the estimated cost set out in each business case? Was an appropriate methodology used to estimate the cost? Were appropriate budget contingencies put in place?	3 3 3	
Q 2.10	Was risk considered and a risk mitigation strategy commenced? Was appropriate consideration given to governance and deliverability?	3 3	
Q 2.11	Has the Preliminary Business Case been sent for review by the External Assurance Process and Major Project Advisory Group for projects estimated to cost over €200m?	N/A in 2023	No projects of this value
Q 2.12	Was a detailed project brief including design brief and procurement strategy prepared for all investment projects?	3	
Q 2.13	Were procurement rules (both National and EU) complied with?	3	
Q 2.14	Was the Capital Works Management Framework (CWMF) properly implemented?	3	
Q 2.15	Were State Aid rules checked for all support?	N/A	
Q 2.16	Was approval sought from the Approving Authority at all decision gates?	3	
Q 2.17	Was Value for Money assessed and confirmed at each decision gate by Sponsoring Agency and Approving Authority?	3	
Q 2.18	Was consent sought from Government through a Memorandum for Government to approve projects estimated to cost over €200m at the appropriate approval gates?	N/A	No Project of this value

See Note 2 in the opening guidelines in relation to the interpretation of Capital Grant Schemes in the context of Local Government

Checklist 3 – To be completed in respect of new current expenditure under consideration in the past year.

	Current Expenditure being Considered – Appraisal and Approval	Self-Assessed Compliance Rating:	Comment/Action Required
Q 3.1	Were objectives clearly set out?	3	Outlined to Members of Council as part of the budget process
Q 3.2	Are objectives measurable in quantitative terms?	2	To an extent
Q 3.3	Was a business case, incorporating financial and economic appraisal, prepared for new current expenditure proposals?	N/A	No new expenditure
Q 3.4	Was an appropriate appraisal method used?	N/A	No new expenditure
Q 3.5	Was an economic appraisal completed for all projects/programmes exceeding €20m or an annual spend of €5m over 4 years?	N/A	No new Projects/Programmes of this level
Q 3.6	Did the business case include a section on piloting?	N/A	
Q 3.7	Were pilots undertaken for new current spending proposals involving total expenditure of at least €20m over the proposed duration of the programme and a minimum annual expenditure of €5m?	N/A	
Q 3.8	Have the methodology and data collection requirements for the pilot been agreed at the outset of the scheme?	N/A	
Q 3.9	Was the pilot formally evaluated and submitted for approval to the relevant Vote Section in DPER?	N/A	
Q 3.10	Has an assessment of likely demand for the new scheme/scheme extension been estimated based on empirical evidence?	N/A	
Q 3.11	Was the required approval granted?	N/A	
Q 3.12	Has a sunset clause been set?	N/A	
Q 3.13	If outsourcing was involved were both EU and National procurement rules complied with?	N/A	
Q 3.14	Were performance indicators specified for each new current expenditure proposal or expansion of existing current expenditure programme which will allow for a robust evaluation at a later date?	N/A	
Q 3.15	Have steps been put in place to gather performance indicator data?	3	

Checklist 4 – To be completed in respect of capital projects/programmes & capital grants schemes incurring expenditure in the year under review.

	Incurring Capital Expenditure	Self-Assessed Compliance	Comment/Action Required
Q 4.1	Was a contract signed and was it in line with the Approval given at each Decision Gate?	3	Yes, where appropriate
Q 4.2	Did management boards/steering committees meet regularly as agreed?	3	Yes, where appropriate
Q 4.3	Were programme co-ordinators appointed to co-ordinate implementation?	3	Internal co-ordinating team in most cases
Q 4.4	Were project managers, responsible for delivery, appointed and were the project managers at a suitably senior level for the scale of the project?	3	Internal co-ordinating team in most cases
Q 4.5	Were monitoring reports prepared regularly, showing implementation against plan, budget, timescales and quality?	3	Progress reports were prepared in most cases
Q 4.6	Did projects/programmes/grant schemes keep within their financial budget and time schedule?	2	In most cases
Q 4.7	Did budgets have to be adjusted?	Yes	Yes, up and down
Q 4.8	Were decisions on changes to budgets / time schedules made promptly?	3	Yes, in most cases
Q 4.9	Did circumstances ever warrant questioning the viability of the project/programme/grant scheme and the business case (exceeding budget, lack of progress, changes in the environment, new evidence, etc.)?	No	All feasibility exercises completed at the consideration stage of projects
Q 4.10	If circumstances did warrant questioning the viability of a project/programme/grant scheme was the project subjected to adequate examination?	N/A	
Q 4.11	If costs increased or there were other significant changes to the project was approval received from the Approving Authority?	3	This would be a requirement for grant approval
Q 4.12	Were any projects/programmes/grant schemes terminated because of deviations from the plan, the budget or because circumstances in the environment changed the need for the investment?	No	

See Note 2 in the opening guidelines in relation to the interpretation of Capital Grant Schemes in the context of Local Government

Checklist 5 – To be completed in respect of current expenditure programmes incurring expenditure in the year under review.

	Incurring Current Expenditure	Self-Assessed Compliance Rating: 1 -3	Comment/Action Required
Q 5.1	Are there clear objectives for all areas of current expenditure?	3	Yes, as part of the budget process
Q 5.2	Are outputs well defined?	3	National KPIs are in place for local government
Q 5.3	Are outputs quantified on a regular basis?	3	KPIs are established each year for specific services
Q 5.4	Is there a method for monitoring efficiency on an ongoing basis?	3	Yes, budget performance monitoring is in place
Q 5.5	Are outcomes well defined?	3	Annual Services Plans and SMDWs
Q 5.6	Are outcomes quantified on a regular basis?	3	Annual Services Plans and SMDWs
Q 5.7	Are unit costings compiled for performance monitoring?	3	National KPIs are in place for local government
Q 5.8	Are other data compiled to monitor performance?	3	Yes, budget performance monitoring is in place
Q 5.9	Is there a method for monitoring effectiveness on an ongoing basis?	3	Yes, budget performance monitoring is in place
Q 5.10	Has the organisation engaged in any other 'evaluation proofing' of programmes/projects?	2	If and when appropriate

Checklist 6 – To be completed in respect of capital projects/programmes & capital grant schemes discontinued in the year under review.

	Capital Expenditure Recently Completed	Self-Assessed Compliance Rating: 1 - 3	Comment/Action Required
Q 6.1	How many Project Completion Reports were completed in the year under review?	3 (No)	3 projects
Q 6.2	Were lessons learned from Project Completion Reports incorporated into sectoral guidance and disseminated within the Sponsoring Agency and the Approving Authority?	3	
Q 6.3	How many Project Completion Reports were published in the year under review?	3(No)	3 projects
Q 6.4	How many Ex-Post Evaluations were completed in the year under review?	0 (No)	
Q 6.5	How many Ex-Post Evaluations were published in the year under review?	0 (No)	
Q 6.6	Were lessons learned from Ex-Post Evaluation reports incorporated into sectoral guidance and disseminated within the Sponsoring Agency and the Approving Authority?	0 (No.)	
Q 6.7	Were Project Completion Reports and Ex-Post Evaluations carried out by staffing resources independent of project implementation?	No	
Q 6.8	Were Project Completion Reports and Ex-Post Evaluation Reports for projects over €50m sent to DPER for dissemination?	N/A in 2023	No projects of this value in 2023.

See Note 2 in the opening guidelines in relation to the interpretation of Capital Grant Schemes in the context of Local Government

Checklist 7 – To be completed in respect of current expenditure programmes that reached the end of their planned timeframe during the year or were discontinued.

	Current Expenditure that (i) reached the end of its planned timeframe or (ii) was discontinued	Self-Assessed Compliance Rating: 1 - 3	Comment/Action Required
Q 7.1	Were reviews carried out of current expenditure programmes that matured during the year or were discontinued?	N/A	No programme relevant to PSC in 2023
Q 7.2	Did those reviews reach conclusions on whether the programmes were efficient?	N/A	No programme relevant to PSC in 2023
Q 7.3	Did those reviews reach conclusions on whether the programmes were effective?	N/A	No programme relevant to PSC in 2023
Q 7.4	Have the conclusions reached been taken into account in related areas of expenditure?	N/A	No programme relevant to PSC in 2023
Q 7.5	Were any programmes discontinued following a review of a current expenditure programme?	N/A	No programme relevant to PSC in 2023
Q 7.6	Were reviews carried out by staffing resources independent of project implementation?	N/A	No programme relevant to PSC in 2023
Q 7.7	Were changes made to the organisation’s practices in light of lessons learned from reviews?	N/A	No programme relevant to PSC in 2023

Appendix C – Step 4 In-depth Review

WEXFORD COUNTY COUNCIL

Public Spending Code Quality Assurance Step 4 Review 2023

Internal Audit Department
May 2024



SECTION 1: INTRODUCTION AND BACKGROUND

1.1 INTRODUCTION AND BACKGROUND

- 1.1.1 In accordance with Circular 13/13 “The Public Spending Code: Expenditure Planning, Appraisal & Evaluation in the Irish Public Service – Standard Rules & Procedures” this review was completed on behalf of the Accounting Officer (Chief Executive) as part of the Quality Assurance element of the Public Spending Code (PSC).
- 1.1.2 In line with the Quality Assurance requirements a Project Inventory was drawn up by Wexford County Council’s PSC coordinator. The purpose of this inventory was to identify all projects/programmes of Wexford County Council which were at different stages of the Project Life Cycle during the 2023 financial year and where the total project value exceeded €0.5m. This review will focus on the projects included in this inventory.
- 1.1.3 Step 3 of the Quality Assurance exercise involved the completion of high-level checklists that capture various areas of compliance.
- 1.1.4 Step 4, which is the basis of this review report, involves the selection of projects for an in-depth review of compliance with the planning, appraisal, and evaluation requirements of the PSC. The value of capital projects selected for in depth review should be at least 5% of the total value of all capital projects on the project inventory and, the value of revenue projects selected for in depth review should be 1% of the total value of revenue projects on the project inventory. This minimum is an average calculated over a three-year period.
- 1.1.5 Three projects at various stages of the project life cycle were selected for in-depth review, to assess the level of compliance with the Public Spending Code through a more detailed analysis. The project inventory, including details of the selected projects, is attached in Appendix A of this report.
- 1.1.6 Details of the projects chosen are shown in Table 1.1 below.

No.	Section	Project	Cap/Rev	Stage	Value €M
1.	Special Projects	Trinity Wharf Development Project	Capital	Being Incurred	28.16M
2.	Special Projects	Wexford to Rosslare Greenway	Capital	Being Considered	36.0M
3.	LEO	Local Enterprise Office	Revenue	Being Incurred	1.73M
Total					€65.89M

1.2 PURPOSE, OBJECTIVES & SCOPE

1.2.1 The objectives of this review were as follows:

- To provide an independent professional opinion on compliance with the Public Spending Code and more specifically, the quality of the appraisal, planning and implementation of work done within each programme. The projects were examined to assess if the practices implemented are of a high standard.
- The scope of the audit included a review of compliance with the Public Spending Code within each of the selected projects.
- Projects selected for in depth review comprise a representative sample from Projects at different stages of the life cycle. Priority was given to projects which were potentially higher risk. The value of capital projects selected for in depth review should be at least 5% of the total value of all capital projects on the project inventory and the value of revenue projects selected for in depth review should be 1% of the total value of revenue projects on the project inventory. This minimum is an average calculated over a three-year period. The total value of all projects selected in respect of 2014 to 2023 and the average percentages over a three-year period are shown in table 1.2 below.

Table 1.2 – Inventory and Selected Project Values 2014-2023 (€M)									
YEAR	INVENTORY VALUE	INVENTORY VALUE	INVENTORY VALUE	SELECTED PROJS.	SELECTED PROJECTS	% SELECTED	% SELECTED	AVG. % 3 YRS	AVG. % 3 YEARS
	CAPITAL (€m)	REVENUE (€m)	TOTAL (€m)	CAPITAL (€m)	REVENUE (€m)	CAPITAL (€m)	REVENUE (€m)	CAPITAL (€m)	REVENUE (€m)
2014	€100.10	€100.60	€200.70	€11.70	€0.00	11.69%	0%		
2015	€127.31	€97.27	€224.58	€50.67	€0.00	39.80%	0%		
2016	€208.75	€95.96	€304.71	€13.00	€6.03	6.23%	6.28%	19.24%	2.09%
2017	€339.90	€101.97	€441.87	€2.00	€1.40	0.59%	1.37%	15.54%	2.55%
2018	€406.04	€110.60	€516.64	€12.30	€0.00	3.03%	0.00%	3.28%	2.55%
2019	€528.26	€113.10	€641.36	€34.39	€0.00	6.51%	0.00%	3.38%	0.46%
2020	€550.45	€170.34	€720.79	€32.43	€9.28	5.89%	5.45%	5.14%	1.82%
2021	€566.75	€146.95	€713.70	€29.95	€2.99	5.28%	2.03%	5.89%	2.49%
2022	€629.36	€151.20	€780.55	€32.11	€4.93	5.10%	3.26%	5.42%	3.58%
2023	€859.85	€152.14	€1,011.99	€64.16	€1.73	7.46%	1.14%	5.95%	2.14%

1.3 ASSURANCE

1.3.1 Given the outcome of the various reviews set out in table 1.3 below, it is our opinion. that in general there is satisfactory compliance with the Public Spending Code within Wexford County Council.

1.3.2 The following table summarises the results of our work. The quality assurance in-depth checks for each selected project are included in Appendices 1 to 3 of this report.

	Project Reviewed	Compliance	Total Recommendations	Appendix No.
1.	Trinity Wharf Development Project	Satisfactory	0	Appendix C1
2.	Wexford to Rosslare Greenway	Satisfactory	0	Appendix C2
3.	Local Enterprise Office	Satisfactory	0	Appendix C3

APPENDIX C1 – TRINITY WHARF DEVELOPMENT PROJECT

Quality Assurance – In Depth Check

Section A: Introduction

This introductory section details the headline information on the programme or project in question.

Programme or Project Information	
Name	Trinity Wharf Development Project
Detail	Mixed-use urban quarter redevelopment of a brownfield, derelict site as well as development within the foreshore
Responsible Body	Wexford County Council
Current Status	Expenditure being incurred
Start Date	2015
End Date	N/A
Overall Cost	€28,156,000

Project Description

Trinity Wharf is a 3.6ha site close to the centre of Wexford Town and is located on Wexford's quay front overlooking Wexford Harbour. Wexford County Council (WCC) has identified the development of Trinity Wharf as a world class mixed-use urban quarter, where people can work, live, visit, and socialise. The development of Trinity Wharf is a landmark investment which will significantly enhance Wexford Town's profile as an attractive environment for international companies seeking to locate in the county or for existing companies looking to expand, bringing significant economic benefits to the town. WCC estimates that Trinity Wharf has the potential to provide over 2,000 jobs over the next five to ten years.

The development incorporates a 120-bedroom hotel, a multi-storey carpark, residential apartments, office buildings, a mixed-use retail building, a conference/cultural centre, boardwalk, and marina. The development of the site will be arranged around a central public realm plaza, which will be capable of hosting open-air performances and events, becoming a focal point for Wexford Town.

A pedestrian/cycle boardwalk will integrate Trinity Wharf with the town's existing quay front infrastructure, linking the site to Wexford's town centre. The marina will provide the facilities for leisure craft activities and marine tourism.

This phased delivery project, through a partnership of public and private investment is driven by WCC and is supported by Project Ireland 2040.

Section B - Step 1: Programme Logic Model Mapping

As part of this In-Depth Check, Internal Audit, Wexford County Council, have completed a Programme Logic Model (PLM) for the **Trinity Wharf Development Project**. A PLM is a standard evaluation tool and further information on their nature is available in the [Public Spending Code](#).

Description of Programme Logic Model

Objectives	Inputs	Activities	Outputs	Outcomes
<ul style="list-style-type: none"> Develop the Trinity Wharf site as part of the town's economic development and urban regeneration 	<ul style="list-style-type: none"> Estimated public sector funding of €28.2m 	<ul style="list-style-type: none"> Site acquisition Applications for funding Application for development approval Application for foreshore leases & consent Tenders & appointment of consultants & contractors 	<ul style="list-style-type: none"> Approval for funding Master Plan & Feasibility Study Environmental reports Approval for development Approval for foreshore leases & consent Appointment of consultants & contractors 	<ul style="list-style-type: none"> The provision of a world class mixed-use urban quarter, where people can work, live, visit, and socialise Job creation through foreign direct investment & existing companies looking to expand Create a new destination

Objectives: The main objective of the project is to develop the Trinity Wharf site as part of the town's economic development and urban regeneration. The development of Trinity Wharf will generate significant economic opportunities and benefit by putting an unproductive brownfield site in the heart of Wexford Town back to a productive and economic use. Trinity Wharf will be a world class mixed-use urban quarter, where people can work, live, visit, and socialise.

Inputs: The primary input to the project is the estimated public sector funding of €28.2m, provided by the Department of Housing, Local Government and Heritage (DHLGH) and WCC borrowings.

Activities: There are several activities carried out by WCC to date including:

- The purchase of the lands at Trinity Wharf in November 2015.
- Applications for Urban Regeneration and Development Fund (URDF) support were submitted to the DHLGH.
- An application for approval for a proposed development at Trinity Wharf was submitted to An Bord Pleanála (ABP).
- An application for foreshore leases and consent for proposed development at Trinity Wharf was submitted to the DHLGH.
- Tender requests were published for consultancy services and works contractors.
- Appointment of consultants and contractors.

Outputs: There are several outputs to date including:

- The DHLGH has allocated total funding of €20,513,076 from the URDF.
- Scott Tallon Walker Architects were appointed to prepare master plan and planning application.
- RPS Group were appointed to develop the marina project, including planning and foreshore licence applications.
- Environmental reports including an Environmental Impact Assessment Report and Natura Impact Statement were prepared by Roughan & O'Donovan Consulting Engineers.
- ABP decided to approve the proposed development at Trinity Wharf.
- The Minister determined to grant foreshore leases and consent to WCC in respect of the development at Trinity Wharf.
- PricewaterhouseCoopers were appointed to provide financial and property advisory services for the development of a financial model and the completion of a Cost Benefit Analysis Report for the Trinity Wharf project.
- Roadplan Consulting were appointed to provide consultancy services for the entrance road & associated works project phase.
- Glas Civil Engineering Ltd were awarded the works contract for the entrance road & associated works project phase.

- Ayesa (formerly Byrne Looby Partners (Irl) Ltd) were appointed to provide consultancy services for main site development works.

Outcomes: The envisaged outcome of the project is the provision of a world class mixed-use urban quarter, where people can work, live, visit and socialise.

The investment will significantly enhance Wexford Town's profile as an attractive environment for international companies seeking to locate in the county or for existing companies looking to expand. WCC estimates that Trinity Wharf has the potential to provide over 2,000 jobs over the next five to ten years.

The marina, conference centre/cultural building, hotel and new public realm areas will create a new destination and improve the amenity of residents, workers, and visitors to Wexford Town.

Section B - Step 2: Summary Timeline of Project/Programme

The following section tracks the **Trinity Wharf Development Project** from inception to conclusion in terms of major project/programme milestones.

Nov 2015	Purchase of lands at Trinity Wharf
Apr 2018	Scott Tallon Walker Architects appointed to prepare master plan and planning application
June 2018	RPS Group appointed to develop the marina project, including planning and foreshore licence applications
Sept 2018	Public Information Event
Sept 2018	Application form for the URDF 2018 submitted to the DHLGH
Nov 2018	Feasibility study final document
Feb 2019	Application for approval for a proposed development at Trinity Wharf submitted to ABP
Mar 2019	Application for foreshore leases and consent submitted to the DHLGH
June 2019	Formal approval in principle from the DHLGH for URDF support
June 2019	Roadplan Consulting appointed to provide consultancy services for entrance road & associated works project phase
July 2019	ABP requests further information

Oct 2019	Further information submitted to ABP as requested
Dec 2019	PricewaterhouseCoopers appointed to complete Cost Benefit Analysis
Apr 2020	ABP decision to approve proposed development at Trinity Wharf
May 2020	Application form for the URDF Second Call submitted to the DHLGH
Aug 2021	Preliminary approval by DHLGH for URDF Call 2 support
Jan 2023	Glas Civil Engineering Ltd awarded works contract for entrance road & associated works project phase
Mar 2023	Official 'turning of the sod'
July 2023	Notice of Determination of Minister's approval to grant foreshore leases and section 10 foreshore consent
Dec 2023	Byrne Looby Partners (Irl) Ltd appointed to provide consultancy services for main site development works

Section B - Step 3: Analysis of Key Documents

The following section reviews the key documentation relating to appraisal, analysis, and evaluation for the **Trinity Wharf Development Project**.

Project/Programme Key Documents	
Title	Details
Contract for Sale	Contract for Sale signed 19 November 2015 for the purchase of lands at Trinity Wharf
Master Plan	Master Plan for Trinity Wharf site prepared by Scott Tallon Walker Architects
Invasive Alien Species Management Plan	Invasive Alien Species Management Plan for Trinity Wharf prepared by Envirico
Urban Regeneration and Development Fund Applications	Applications for URDF funding for Trinity Wharf Development Project
Feasibility Study	Feasibility Study for Trinity Wharf Marina prepared by RPS Group
ABP-303726-19	Submission to ABP for approval for proposed development at Trinity Wharf and decision of the Board to approve proposed development
Environmental Impact Assessment Report	Environmental Impact Assessment Report prepared by Roughan & O'Donovan Consulting Engineers
Natura Impact Statement	Natura Impact Statement prepared by Roughan & O'Donovan Consulting Engineers
Foreshore Application Reference No. FS006960	Application to DHLGH for foreshore leases and consent for development at Trinity Wharf and Minister's determination of application

Ground Investigation Reports	Ground Investigation Reports prepared by Priority Geotechnical
Project Execution Plan	Project Execution Plan approved 27 May 2020
Cost Benefit Analysis	Cost Benefit Analysis on Trinity Wharf prepared by PricewaterhouseCoopers
Tender documents for financial advisory services	Tender documents for the procurement of financial advisory services
Tender documents for consultancy services and works contractors	Tender documents for the procurement of consultancy services and works contractors- entrance road & associated works and main site development works
Executive Order No. 128/2018	Accept pricing document of Scott Tallon Walker for the development of the Trinity Wharf site and related works to planning application stage
Executive Order No. 351/2018	Appointment of RPS Group to complete preliminary design, environmental and marine investigative analysis and prepare documentation and drawings to support a planning and foreshore consent application for a marina as part of the overall Trinity Wharf project
Executive Order No. 615/2018	Award ground investigation contract to Priority Geotechnical Limited
Executive Order No. 739/2018	Appointment of Aquatic Services Unit Ltd for the provision of a benthic survey
Executive Order No. 67/2019	Appointment of RSK for the provision of an asbestos walkover survey, investigation of stockpiles, TP investigations, laboratory analysis and project management reports in relation to the Trinity Wharf development
Executive Order No. 538/2019	Accept tender of Roadplan Consulting for the provision of consultancy services for the entrance road & associated works project phase
Executive Order No. 1128/2019	Accept tender of PricewaterhouseCoopers for the provision of financial and property advisory services for the development of a financial model and the completion of a Cost Benefit Analysis Report for the development of the Trinity Wharf project

Executive Order No. 17/2023	Accept tender of Glas Civil Engineering Ltd for works contract for the entrance road & associated works project phase
Executive Order No. 115/2023	Appointment of Malone O'Regan Environmental Ltd as Project Ecologist
Executive Order No. 252/2023	Appointment of PricewaterhouseCoopers to prepare a Preliminary Business Case for the Trinity Wharf project
Executive Order No. 1125/2023	Accept tender of Byrne Looby Partners (Irl) Ltd for the provision of consultancy services for the main site development works
Urban Regeneration and Development Fund Capital Grant Claim Forms	Funding drawdown requests to the DHLGH
Urban Regeneration and Development Fund Project Monitoring Return Forms	URDF Project Monitoring Return Forms to DHLGH
Circular URDF 02/2023	Application of the OGP's Inflation/Supply Chain Delay Co-operation Framework (for Public Works Contracts under URDF Supported Projects)

Key Document 1: Contract for Sale

The contract for sale was signed on 19 November 2015 for the purchase of lands at Trinity Wharf.

Key Document 2: Master Plan

The Master Plan for the Trinity Wharf site was prepared by Scott Tallon Walker Architects. This detailed document sets out objectives, proposed phasing, public realm projects and works, services development, and strategy to link to town centre and connected development.

Key Document 3: Invasive Alien Species Management Plan (November 2017)

Invasive Alien Species Management Plan for Trinity Wharf prepared by Envirico, including Japanese Knotweed and Three-Cornered Leek.

Key Document 4: Urban Regeneration and Development Fund Applications

In September 2018, WCC applied to the DHLGH, for funding from the URDF 2018/Project Ireland 2040. In May 2020, WCC applied for support from the URDF Second Call 2020. The total approved URDF allocation is €20,513,076.

Key Document 5: Feasibility Study (Final document November 2018)

This is a detailed document prepared by RPS Group on Trinity Wharf Marina, which includes background information, site description, concept development, computational modelling overview, climate data and analysis, wave climate, tidal regime, sediment transport regime, environmental scoping, consultations, proposed marina option and conclusion.

Key Document 6: ABP-303726-19

WCC applied for approval for a proposed development at Trinity Wharf to ABP on 15 February 2019. ABP decided to approve the proposed development by order dated 29 April 2020.

Key Document 7: Environmental Impact Assessment Report (February 2019)

Environmental Impact Assessment Report prepared by Roughan & O'Donovan Consulting Engineers, as part of approval application for proposed development at Trinity Wharf to ABP.

Key Document 8: Natura Impact Statement (February 2019)

Natura Impact Statement prepared by Roughan & O'Donovan Consulting Engineers, as part of approval application for proposed development at Trinity Wharf to ABP.

Key Document 9: Foreshore Application Reference No. FS006960

On 01 March 2019, WCC applied to the DHLGH for foreshore leases and consent for proposed development at Trinity Wharf. The Minister determined to grant foreshore leases and consent to WCC. The Notice of Determination was published on the Iris Oifigiúil website on 18 July 2023. Two foreshore leases were signed on 09 June 2023, one for land-based construction and the second for the marina.

Key Document 10: Ground Investigation Reports (April 2019 & March 2020)

Ground Investigation Reports and Geophysical Survey prepared by Priority Geotechnical, for proposed Trinity Wharf development.

Key Document 11: Project Execution Plan

The Project Execution Plan, approved on 27 May 2020, details the Project Brief, Project Development & Implementation Approach, Project Cost and Funding Certification.

Key Document 12: Cost Benefit Analysis (2021)

Cost Benefit Analysis on Trinity Wharf prepared by PricewaterhouseCoopers, to examine the project options and phasing.

Key Document 13: Tender documents for financial advisory services

Tender documents, including tender assessment, for the procurement of accounting, audit, and financial advisory services for WCC.

Key Document 14: Tender documents for consultancy services and works contractors

Tender documents, including tender assessment, for the procurement of design and construction related consultancy services for the entrance road & associated works, and the main site development works. Tender documents, including tender assessment, for the procurement of works contractors for the entrance road and associated works.

Key Document 15: Executive Order No. 128/2018

The pricing document of Scott Tallon Walker was accepted for the development of the Trinity Wharf site and related works to planning application stage. The Executive Order was signed on 09 March 2018.

Key Document 16: Executive Order No. 351/2018

RPS Group were appointed to complete preliminary design, environmental and marine investigative analysis and prepare documentation and drawings to support a planning and foreshore consent application for a marina as part of the overall Trinity Wharf project. The Executive Order was signed on 05 June 2018.

Key Document 17: Executive Order No. 615/2018

Priority Geotechnical Limited were awarded the contract for ground investigation works. The Executive Order was signed on 30 August 2018.

Key Document 18: Executive Order No. 739/2018

Aquatic Services Unit Ltd were appointed to complete a benthic survey. The Executive Order was signed on 04 October 2018.

Key Document 19: Executive Order No. 67/2019

RSK were appointed for the provision of an asbestos walkover survey, investigation of stockpiles, TP investigations, laboratory analysis and project management reports in relation to the Trinity Wharf development. The Executive Order was signed on 22 January 2019.

Key Document 20: Executive Order No. 538/2019

Roadplan Consulting were appointed to provide consultancy services for the entrance road and associated works project phase. The Executive Order was signed on 25 June 2019.

Key Document 21: Executive Order No. 1128/2019

PricewaterhouseCoopers were appointed to provide financial and property advisory services for the development of a financial model and the completion of a Cost Benefit Analysis Report for the Trinity Wharf project. The Executive Order was signed on 19 December 2019.

Key Document 22: Executive Order No. 17/2023

Glas Civil Engineering Ltd were awarded the works contract for the entrance road and associated works project phase. The Executive Order was signed on 10 January 2023.

Key Document 23: Executive Order No. 115/2023

Malone O'Regan Environmental Ltd were appointed as Project Ecologist for Phase 0. The Executive Order was signed on 15 February 2023.

Key Document 24: Executive Order No. 252/2023

PricewaterhouseCoopers were appointed to prepare a Preliminary Business Case for the Trinity Wharf project in accordance with the Public Spending Code. The Executive Order was signed on 27 March 2023.

Key Document 25: Executive Order No. 1125/2023

Byrne Looby Partners (Irl) Ltd were appointed to provide consultancy services for the main site development works. The Executive Order was signed on 20 December 2023.

Key Document 26: Urban Regeneration and Development Fund Capital Grant Claim Forms

Completion of URDF Capital Grant Claim Forms to draw down €1,926,600 from the DHLGH, being 95% of the 2018 approved allocation.

Key Document 27: Urban Regeneration and Development Fund Project Monitoring Return Forms

Completion of URDF Project Monitoring Return Forms to the DHLGH, including project details, project stage, estimated project expenditure and total amount of project expenditure being spent on Active Travel.

Key Document 28: Circular URDF 02/2023

Circular issued by the DHLGH dated 21 February 2023 regarding the application of the OGP's Inflation/Supply Chain Delay Co-operation Framework (for Public Works Contracts under URDF Supported Projects).

Section B - Step 4: Data Audit

The following section details the data audit that was carried out for the **Trinity Wharf Development Project**. It evaluates whether appropriate data is available for the future evaluation of the project/programme.

Data Required	Use	Availability
Planning and Foreshore Applications	Provides evidence of required statutory approvals	Available on Project File
Environmental Reports	Provides evidence of environmental obligations	Available on Project File
Applications for URDF funding	Summary & appraisal of proposal including key milestones & project rationale	Available on Project File
Approval for URDF funding	Department confirmation of funding to allow project to proceed	Available on Project File
Project Execution Plan	Provides evidence of project costings & sources of funding	Available on Project File
Payments, grant claims & claim reports	To assess expenditure & claim recoupment	Available on Project File & Councils Accounts System Centros
Tender reports & Executive Orders appointing consultants & contractors	Provides evidence of procurement for services & approval for appointments	Available on Project File
Progress Meeting Minutes	Provides evidence of project management	Available on Project File

Data Availability and Proposed Next Steps

All data appropriate to the current stage of this project is available on file.

Section B - Step 5: Key Evaluation Questions

The following section looks at the key evaluation questions for the **Trinity Wharf Development Project** based on the findings from the previous sections of this report.

Does the delivery of the project/programme comply with the standards set out in the Public Spending Code? (Appraisal Stage, Implementation Stage and Post-Implementation Stage)

This project is currently in progress and all project documentation reviewed indicates compliance with the Public Spending Code.

Is the necessary data and information available such that the project/programme can be subjected to a full evaluation at a later date?

All data appropriate to the current stage of the project is available on file.

What improvements are recommended such that future processes and management are enhanced?

There are no recommendations arising from the review of compliance in this case.

Section C: In-Depth Check Summary

The following section presents a summary of the findings of this In-Depth Check on the **Trinity Wharf Development Project**.

Summary of In-Depth Check

The Trinity Wharf Development Project is shown on the 2023 inventory as a capital project where expenditure is being incurred. Construction works on the access road phase of the Trinity Wharf project are at a finishing stage, with completion expected in March 2024. In December 2023, WCC appointed Ayesa (formerly Byrne Looby) as consultants to provide design services for the main site development and public infrastructure works. The main works contract is scheduled to commence on site in Q1 2025.

The documentation on file for all stages of the project to date provides satisfactory assurance that there is compliance with the Public Spending Code. Controls upon which reliance can be placed include:

- Master Plan
- Feasibility Study
- Cost Benefit Analysis
- Environmental reports
- ABP application and approval
- DHLGH Foreshore application and approval
- Project Execution Plan
- URDF applications and approvals
- URDF capital grant claims
- URDF project monitoring returns
- Payments and receipts on the Council's Accounts System (Centros)
- DHLGH Circular URDF 02/2023
- Tender documents and assessments
- Executive Orders
- Minutes of progress meetings

APPENDIX C2 – WEXFORD TO ROSSLARE GREENWAY

Quality Assurance – In Depth Check

Section A: Introduction

This introductory section details the headline information on the programme or project in question.

Programme or Project Information	
Name	Wexford to Rosslare Greenway
Detail	Development of a greenway from Wexford Town to Rosslare Strand and Harbour.
Responsible Body	Wexford County Council
Current Status	Expenditure Being Considered
Start Date	June 2018
End Date	N/A
Overall Cost	€36M

Project Description

The Wexford to Rosslare Greenway project is being developed in two sections. The first section will extend from Ferrybank in Wexford Town for 14km to Rosslare Strand. The second section will continue from there for 6km, adjacent to the railway line, to Rosslare Harbour. The first section interfaces with Wexford Harbour & Slobbs and Slaney Valley Special Protection Areas. The greenway is intended to provide a recreational amenity, a sustainable commuter corridor and tourist route. It aims to meet the 'Five S' criteria in the Strategy for the Future Development of National & Regional Greenways, i.e., Scenic, Sustainable, Substantially Segregated and Shared Use, Strategic and Offer Lots to See and Do. It integrates with national and regional strategy to develop a network of greenways and blueways. Wexford County Council (WCC) appointed Fehily Timoney & Co. (FTC) as consultants to progress the project through Phases 0-2: Scope & Pre-Appraisal, Concept & Feasibility and Options Selection. A preferred route is due to be finalised in August 2024.

Section B: Evaluation - Step 1: Logic Model Mapping

As part of this In-Depth Check, Internal Audit, Wexford County Council has completed a Programme Logic Model (PLM) for developing the Wexford to Rosslare Greenway. A PLM is a standard evaluation tool and further information on their nature is available in the [Public Spending Code](#).

Objectives	Inputs	Activities	Outputs	Outcomes
<p>To provide a substantially segregated cycling and pedestrian sustainable travel link from Wexford to Rosslare.</p> <p>To provide a safe off-road recreational facility for residents and visitors.</p> <p>To meet Department of Tourism, Transport & Sport (DoTTS) '5 Ss' criteria for greenways, i.e., Scenic, Sustainable, Strategic, Segregated, Lots to See & Do.</p> <p>To meet sub objectives for Environment, Economy, Integration, Safety, Physical Activity, Accessibility and Social Inclusion.</p>	<p>Estimated total project cost €36M.</p> <p>WCC's own funds to bring this to planning submission stage.</p> <p>Construction stage will require capital funding from Transport Infrastructure Ireland (TII).</p> <p>TII grant payments to end 2023: €168,877.</p>	<p>Project Preliminary Appraisal</p> <p>Tender activities for procurement of consultancy services, ecological surveys, and web design.</p> <p>Appointment of FTC to provide consultancy and ecological services.</p> <p>Public Consultation</p> <p>Ecological Surveys</p> <p>Sponsoring Agency Monitoring Group Meetings and Briefings to TII.</p> <p>Increased Funding Requests (IRFs) to TII, grant claims and payments.</p>	<p>Project Prelim Appraisal Form</p> <p>Project Brief</p> <p>Tender Assessment Reports</p> <p>Briefing Notes</p> <p>Project Execution Plans</p> <p>Project Information Summary Notice</p> <p>Progress Meetings Minutes</p> <p>Project Familiarisation Report</p> <p>Constraints Study Report</p> <p>Preliminary Cost Estimate</p> <p>Route Selection Reports</p> <p>Wexford Bridge Structures Options Report</p>	<p>To progress the project to end of Phase 2 Options Selection.</p> <p>To provide a greenway from Wexford town to Rosslare Strand and Harbour.</p>

Description of Programme Logic Model


- Objectives:* To provide a substantially segregated cycling and pedestrian sustainable travel link from Wexford to Rosslare.
To provide a safe off-road recreational facility for residents and visitors.
To meet Department of Tourism, Transport & Sport (DoTTS) '5 Ss' criteria for greenways, i.e., Scenic, Sustainable, Strategic, Segregated, Lots to See & Do.
To meet sub objectives for Environment, Economy, Integration, Safety, Physical Activity, Accessibility and Social Inclusion.
- Inputs:* Estimated total project cost €36M. WCC's own funds to bring this to planning submission stage. Construction stage will require capital funding from TII. TII grant payments to end 2023: €168,877.
- Activities:* Project Preliminary Appraisal
Tender activities for procurement of consultancy services, ecological surveys and web design resulting in the appointment of FTC to provide consultancy and ecological survey services.
Public Consultation
Ecological Surveys carried out to provide two years of survey data for future requirements under planning phases.
Sponsoring Agency Monitoring Group Meetings and Briefings to TII.
Increased Funding Requests (IRFs) to TII, grant claims and payments.
- Outputs:* Project Prelim Appraisal Form
Project Brief
Tender Assessment Reports
Briefing Notes
Project Execution Plans (PEPs)
Project Information Summary Notice
Progress Meetings Minutes
Reports submitted to date by FTC: Project Familiarisation Report, Constraints Study Report, Preliminary Cost Estimate, Route Selection Reports, Wexford Bridge Structures Options Report
- Outcomes:* The project is progressing to the end of Phase 2 Options Selection in accordance with TII Project Appraisal & Management Guidelines.
To provide a greenway from Wexford town to Rosslare Strand and Harbour.

Section B: Evaluation - Step 2: Summary Timeline of Project / Programme Life Cycle

The following section tracks the development of a Greenway from Wexford to Rosslare from inception to date in terms of major project/programme milestones.

Jun 2018	Initial Project Execution Plan (PEP) for project hand-over from WCC Environment Section to Special Projects.
Mar 2020	Project Preliminary Appraisal Form completed
Apr 2020	Project Brief for consultancy services for development of Wexford to Rosslare Greenway prepared, and tender for consultancy services advertised on eTenders.
May 2020	Tender submission by FTC consultants for the provision of Route Selection, Preliminary Design, Environmental Assessment, Statutory Consent Processes, and related services.
July 2020	Tender Assessment Report prepared to analyse tender submissions and recommend successful tenderer.
Aug 2020	Executive Order 568/2020 for appointment of FTC to provide consultancy services including feasibility assessment, route selection, preliminary design, environmental assessments, and preparation of development consent application documentation for the Wexford Town to Rosslare Strand Greenway project.
Oct 2020	(Phase 0) Project Familiarisation Report submitted by FTC outlines FTC's preliminary assessment of the project, the information available and the brief.
Nov 2020	Project Execution Plan (PEP) signed by WCC, Chief Executive with preliminary cost est. €2.5M / expenditure profile €4.5M. Source of Funding: WCC borrowing €2.5M.
Feb 2021	Constraints Study Report submitted by FTC
Apr 2021	All-Island Strategic Rail Review announcement resulted in pausing the Rosslare Harbour to Waterford greenway. This led to WCC's decision in Q2 2022 to include part of that greenway in the extension of this project to Rosslare Harbour.

May 2021	Preliminary Cost Estimate submitted by FTC
July 2021	Route Selection Report submitted by FTC
Sept 2021	TII became the approving authority for Greenways on behalf of the Department of Transport and assumed responsibility as funding authority for the delivery of the national Greenways Programme.
Dec 2021	TII introduced new Project Appraisal Guidelines for National Roads Unit 13.0 - Appraisal of Active Modes, PE-PAG-02036. Compliance with these new guidelines resulted in changes to this project.
Mar 2022	Project Preliminary Appraisal Form rev. 1 prepared
Mar 2022	Revised online PEP prepared
Mar 2022	Project Information Summary Notice (PISN) prepared
May – Jun 2022	Public Consultation on proposed Route Corridor Options undertaken to select a preferred route. Brochures, questionnaires, and maps of route options were created for public consultation meetings. An online consultation portal was open for submissions from 11 May 2022 -10 June 2022.
Jun 2022	Wexford Bridge Structures Options Report submitted by FTC.
Q2 2022	WCC submission to TII to get the Wexford to Rosslare projects on their programme, which TII approved. WCC presented the two projects Wexford Town to Rosslare Strand and Rosslare Strand to Harbour as one scheme, in order to meet the required threshold of being greater than 20km in length (14.5km + 6km) or be a greenway of regional/national significance.
July 2022	Request for Fee Proposal issued for Rosslare Harbour to Rosslare Strand Greenway.
Aug 2022	Supplementary Executive Order 694/2022 for FTC for additional Scope of Services to include Rosslare Strand to Harbour.



Nov 2022	FTC submitted a Route Selection Report for the Rosslare Strand and Rosslare Harbour Greenway.
2023	TII annual Funding Allocation confirmed via TII PRS online Portal including funding for Wexford Town to Rosslare Greenway for 2023: €50,000 and Local Authority Greenways Support – 2023 WX €200,000.
May-July 2023	Briefing Notes for TII for both sections of greenway.
Sept 2023	Supplementary Executive Order 749/2023 for FTC to comply with updated TII Project Appraisal Guidelines.
Aug – Nov 2023	Sponsoring Agency Monitoring Group (SAMG) Meetings Minutes
Nov 2023	Two Project Execution Plans (W2R & S2H) prepared by FTC on behalf of WCC for submission to TII.
Nov -Dec 2023	TII Increased Funding Requests (IRF) Form A2 LA and Justification Reports and TII Grant Claims

Section B: Evaluation - Step 3: Analysis of Key Documents

The following section reviews the key documentation relating to appraisal, analysis, and evaluation for the development of a Greenway from Wexford to Rosslare.

Project/Programme Key Documents	
Title	Details
Project Preliminary Appraisal Form	Completed Project Preliminary Appraisal Form in line with the Public Spending Code requirements, March 2020, revised March 2022.
Project Brief	The Project Brief details the scope of the project, the role of the consultant engineer, and provides instructions to tenderers for consultancy services, April 2020.
Tender Submission	Tender submitted by FTC for consultancy services, May 2020.
Tender Assessment Report	This document details the competitor analysis performed on tenders received, the contractor services and their approval by WCC, July 2020.
Executive Order 568/2020	Appointment of FTC for the provision of consultancy services, dated 21/08/2020.
Project Information Summary Notice (PISN)	WCC prepared a Project Information Summary Notice (PISN) for TII, March 2022.
Project Execution Plan (PEP)	PEP for Phase 1 Concept & Feasibility prepared by WCC / FTC, November 2023.

Executive Order 694/2022	Approval for FTC to provide additional consultancy services relating to Rosslare Harbour to Rosslare Strand, dated 04/08/2022. Supplementary EO to EO 568/2020.
Briefing Notes	Briefing Note re. Wexford Town to Rosslare Strand Greenway submitted to TII May 2023, revised June 2023. Briefing Note for Rosslare Strand to Rosslare Harbour Greenway submitted to TII July 2023.
Reports	Reports submitted by FTC: Project Familiarisation Report – submitted October 2020 Constraints Study Report – submitted February 2021 Preliminary Cost Estimate – submitted in May 2021 Route Selection Report – submitted July 2021 & November 2022 Wexford Bridge Structures Options Report - submitted June 2022
Executive Order 749/2023	Approval for FTC to provide additional Scope of Service including a gap analysis to fulfil TII's Project Appraisal Guidelines to progress the project to Phase 3-4, dated 06/09/2023. Supplementary EO to EO 568/2020 & EO 694/2022.
TII Funding Allocation	Confirmation of TII annual funding allocation provided via TII PRS online portal.
TII Increased Funding Requests (IRF) Form A2 LA & Justification Reports	Increased Funding Request IRF1 & 2 submitted to TII with Justification Reports, November 2023.
TII Grant Claims	TII grant claims made via TTI PRS online portal and payments received.
Progress Meetings Minutes	Sponsoring Agency Monitoring Group (SAMG) meeting minutes monitor the progress of the project.

Key Document 1: Project Preliminary Appraisal Form

The initial Project Preliminary Appraisal Form from March 2020 included a high-level cost estimate of €4.6m. It was estimated to rise to €5.3m with inflation over three years. The revised Project Preliminary Appraisal Form from March 2022 included a high-level cost estimate of €28.4M for this development. It was estimated to rise to €32.9M with inflation over three years.

Key Document 2: Project Brief

Project Brief prepared by WCC for engagement of consultancy services for Wexford Town to Rosslare Strand Greenway Route Selection, Preliminary Design, Environmental Assessment, Statutory Consent Processes, and related services, dated April 2020.

Key Documents 3: Tender Submission

FTC, consultants in engineering, environmental science and planning, tender submitted for the provision of Route Selection, Preliminary Design, Environmental Assessment, Statutory Consent Processes and related services, May 2020.

Key Document 4: Tender Assessment Report

Tenders were assessed in accordance with Capital Works Management Framework (CWMF) guidelines and the instructions to tenderers. The Type of Procurement used was a Multi-Party Framework Agreement for Provision of Consultancy Services Mini Competition. The Type of Assessment used was Most Economically Advantageous Tender (MEAT) meeting the specified minimum criteria.

Key Document 5: Executive Order 568/2020

Approval to accept the tender of FTC for consultancy services including feasibility assessment, route selection, preliminary design, environmental assessments, and preparation of development consent application documentation for the Wexford Town to Rosslare Strand Greenway project, dated 21/08/2020.

Key Document 6: Project Information Summary Notice (PISN)

The PISN acts as an information pack for the project, providing a high-level overview of the Project details available. Items such as scope, background, need for the scheme, summary of prior studies and why it is now being proposed for advancement through the phases of TII's Project Manager's Manual for Greenway Projects (PE-PMG-02047).

Key Document 7: Project Execution Plan (PEP)

FTC submitted two separate PEPs, Phase 1 Concept & Feasibility for Wexford Town to Rosslare Strand Greenway and Rosslare Strand to Rosslare Harbour Greenway, dated November 2023.

Key Document 8: Executive Order 694/2022

Approval for FTC to provide additional consultancy services relating to Constraints Study & Route Selection Report for Rosslare Harbour to Rosslare Strand, dated 04/08/2022. Supplementary EO to EO 568/2020.

Key Document 9: Briefing Notes

The Briefing Note to TII includes Project Summary, Project Status and Project Management Guidelines PMG Deliverables, Status of Project Consultant / Technical Advisor Appointment, Consultant Fee Proposal, Proposed Course of Action, Financial Summary, Outline Programme through to Phase 4, and Proposals for Project Management.

Key Document 10: Reports submitted by FTC:

Project Familiarisation Report – submitted October 2020

Constraints Study Report – submitted February 2021

Preliminary Cost Estimate – submitted in May 2021

Route Selection Reports – submitted July 2021 & November 2022

Wexford Bridge Structures Options Report - submitted June 2022

Key Document 11: Executive Order 749/2023

Approval for FTC to provide additional Scope of Service including a gap analysis to fulfil TII's Project Appraisal Guidelines to progress the project to Phase 3-4, dated 06/09/2023. Supplementary EO to EO 568/2020 & EO 694/2022.

Key Document 12: TII Funding Allocation

Confirmation of TII annual funding allocation provided via TII PRS online portal. Wexford Town to Rosslare Greenway for 2023: €50,000. Local Authority Greenways Support – 2023 WX: €200,000.

Key Document 13: TII Grant Claims

TII Grant claims 1, 2 & 3, made via TII PRS Portal. Payments of €169,625 received in respect of Claims. These recouped costs from payments to FTC for consultancy services, and other costs relating to public consultation advertisement, room hire and brochure printing.

Key Document 14: Increased Funding Requests (IRF) & Justification Reports

IRF1 Increased Funding Request to TII for an additional €168,877 in funding, with a Justification Report, November 2023. Change of Scope of Services for removal of requirement of Phase 3, additional services required for Phases 0-2 to comply with updated TII PMG and PMM-GW and to include Rosslare strand to Rosslare Harbour.

IRF2: Increased Funding Request to TII for additional funding for additional bird surveys, with Justification Report, December 2023.

Key Document 15: Progress Meetings Minutes

Sponsoring Agency Monitoring Group (SAMG) meeting minutes monitor the progress of the project. SAMG monthly meetings attended by TII, WCC and FTC recorded in meeting minutes for August, September, November 2023. Steering Group quarterly meetings begun in 2024.

Section B: Evaluation - Step 4: Data Audit

The following section details the data audit that was carried out for the development of a Greenway from Wexford to Rosslare. It evaluates whether appropriate data is available for the future evaluation of the project/programme.

Data Required	Use	Availability
Project Preliminary Appraisal Form	To evaluate compliance with the Public Spending Code requirements for Capital Projects under consideration	Available on Project File
Project Brief	To evaluate compliance with the Public Spending Code requirements for Capital Projects under consideration	Available on Project File
Tender Assessment Report	To evaluate compliance with public procurement procedures	Available on Project File
Executive Orders	To confirm approval for appointment of consultant and additional required changes to Scope of Services	Available on Project File
TII Funding Allocation	Confirms TII approval to fund development of the Greenway	Available on Project File
Project Execution Plans	To confirm project details, roles, responsibilities, and authorities.	Available on Project File
Payments, TII Increased Funding Requests and Grant Claims	To assess expenditure and claim recoupment	Available on Project File & Accounts System
Progress Meetings Minutes	Provides evidence of project management	Available on Project File

Data Availability and Proposed Next Steps

All data appropriate to the current stage of this project are available on file.

Section B: Evaluation - Step 5: Key Evaluation Questions

The following section looks at the key evaluation questions for the development of a Greenway from Wexford to Rosslare, based on the findings from the previous sections of this report.

Does the delivery of the project/programme comply with the standards set out in the Public Spending Code? (Appraisal Stage, Implementation Stage and Post-Implementation Stage)

This project is currently under consideration and all project documentation reviewed indicates compliance with the Public Spending Code.

Is the necessary data and information available such that the project/programme can be subjected to a full evaluation at a later date?

All data appropriate to the current stage of the project is available on file.

What improvements are recommended such that future processes and management are enhanced?

There are no recommendations arising from the review of compliance in this case.

Section C: In-Depth Check Summary

The following section presents a summary of the findings of this In-Depth Check on the Wexford to Rosslare Greenway.

Summary of In-Depth Check

The project documentation for the current stage of this project provides satisfactory assurance that there is compliance with the Public Spending Code. Controls upon which reliance can be placed include:

- Project Preliminary Appraisal
- Project Brief
- Project Execution Plans
- Tender documents and Tender Assessment Reports
- TII Funding Allocation
- TII Grant Claims
- Payments and receipts on WCC's financial system
- Executive Orders
- Project Information Summary Notice & Briefing Notes to TII
- Justification Reports accompanying Increased Funding Requests to TII
- Minutes of Sponsoring Agency Monitoring Group Meetings and other meetings with TII

APPENDIX C3 – LOCAL ENTERPRISE OFFICE (LEO)

Quality Assurance – In Depth Check

Section A: Introduction

This introductory section details the headline information on the programme or project in question.

Programme or Project Information	
Name	Local Enterprise Office (LEO)
Detail	LEO Measure 1 and Measure 2 Expenditure
Responsible Body	Wexford County Council
Current Status	Expenditure being incurred
Start Date	January 2023
End Date	December 2023
Overall Cost	€1,726,805

Programme Description

Wexford LEO provides small businesses with the support they need to start, run, and expand their business. These supports include training programmes, advice and information through their mentoring programme, and direct financial assistance. Wexford LEO supports SMEs with a focus on sustainability, export development, the integration of digitalisation and LEAN principles for efficiency. Wexford LEO run a series of programmes and events throughout the year to promote entrepreneurship across all sectors, including Local Enterprise Week, National Women's Enterprise Day, and the Student Enterprise Programme.

Wexford LEO works closely with Enterprise Ireland to enable small businesses to scale and explore global markets. This partnership allows LEO clients to access expertise, training and funding supports in areas such as sustainability, innovation, and digitalisation.

Ultimately, the primary objective of Wexford LEO is the creation of high quality, sustainable jobs through supporting SMEs and entrepreneurs. Wexford LEO is ranked 2nd nationally in terms of net job creation, with 177 net new jobs created in 2023 by Wexford LEO supported clients.

Section B - Step 1: Programme Logic Model Mapping

As part of this In-Depth Check, Internal Audit, Wexford County Council, have completed a Programme Logic Model (PLM) for the **Local Enterprise Office Programme**. A PLM is a standard evaluation tool and further information on their nature is available in the [Public Spending Code](#).

Objectives	Inputs	Activities	Outputs	Outcomes
<ul style="list-style-type: none"> • Provide small businesses with support to start, run, and expand their business • Promote entrepreneurship 	<ul style="list-style-type: none"> • Budgeted exchequer funding of €1,263,805 • Dedicated Wexford LEO team operating within Wexford County Council • Evaluation and Approvals Committee (EVAC) 	<ul style="list-style-type: none"> • Applications received for grant aid • EVAC meetings • Payment of supports • Drawdown of funding • Mentoring and training programmes • Tender for provision of training services • Programmes and events to promote entrepreneurship 	<ul style="list-style-type: none"> • Approved grant aid of €883,710 • Recording of EVAC decisions • Total programme expenditure of €1,726,805 • Mentoring sessions and training programmes delivered • Framework agreement for provision of training services 	<ul style="list-style-type: none"> • The provision of financial and non-financial supports to start-ups and existing businesses • Job creation • Promote and encourage an entrepreneurial culture in Wexford

Description of Programme Logic Model

Objectives: To provide small businesses with support to start, run, and expand their business. Measure 1 supports are direct financial payments to clients. Measure 2 supports are payments in respect of mentoring, training, and development.

To promote entrepreneurship across all sectors through the running of a series of programmes and events.

Inputs: The primary input to the programme is the budgeted exchequer funding of €1,263,805, provided by the Department of Enterprise, Trade and Employment through Enterprise Ireland.

Wexford LEO team comprises seven staff members, operating as a business unit within Wexford County Council.

An eight-member Evaluation and Approvals Committee (EVAC) is established in Wexford LEO. Members of this committee include a chair (Director of Services, Wexford County Council), a representative of Enterprise Ireland, and six external people with specific areas of business expertise. The EVAC is independent and provides external oversight.

Activities: There were several activities carried out by Wexford LEO during the year including:

- Appraisal of applications received for grant aid
- EVAC meetings to evaluate applications received for feasibility, priming, and business expansion projects
- Payment of Measure 1 and Measure 2 supports
- Drawdown of funding from Enterprise Ireland
- Mentoring and training programmes
- Tender for training services
- Programmes and events to promote entrepreneurship including Local Enterprise Week, National Women's Enterprise Day, and the Student Enterprise Programme

Outputs: There were several outputs during the year including:

- Approved grant aid of €883,710
- EVAC met five times in 2023 and decisions were recorded in meeting minutes

- Total programme expenditure of €1,726,805
- 174 clients availed of 422 mentoring sessions
- 102 training programmes were delivered to 1,271 participants
- Six Start Your Own Business courses with 105 participants
- A multi-party framework agreement was established for the provision of training services (courses, clinics, and workshops) to support skills and capability development for clients of the Wexford LEO 2023-2026

Outcomes: The provision of financial and non-financial supports to start-ups and existing businesses.

The creation of high quality, sustainable jobs through supporting SMEs and entrepreneurs. 177 net new jobs were created in 2023 by Wexford LEO supported clients.

Promote and encourage an entrepreneurial culture in Wexford.

Section B - Step 2: Summary Timeline of Project/Programme

The following section tracks the **Local Enterprise Office Programme** from inception to conclusion in terms of major project/programme milestones.



Jan-Dec 23	Budget allocation from Enterprise Ireland and acceptance of offer by the Chief Executive
Jan-Dec 23	Applications received for grant aid with details of project
Jan-Dec 23	Application details are entered onto the Grant Management Information System (GMIS)
Jan-Dec 23	A GMIS number is assigned to each application
Jan-Dec 23	LEO appraises the project proposal
Jan-Dec 23	Proposals for feasibility, priming, business expansion projects are submitted to EVAC
Jan-Dec 23	EVAC decisions are documented and recorded
Jan-Dec 23	Following grant approval, applicant is sent a letter of offer and a return of acceptance of grant offer
Jan-Dec 23	Applicant submits receipts in respect of all expenditure incurred and proof of payment
Jan-Dec 23	Payment of grant through purchase ledger on Council's Accounts System Centros and recorded on GMIS
Jan-Dec 23	Quarterly requests to drawdown funds from Enterprise Ireland
Jan-Dec 23	Training programmes
Jan-Dec 23	Mentoring sessions
Jan-Dec 23	Programmes and events to promote entrepreneurship
Jan-Dec 23	Tender for provision of training services 2023-2026
Jan-Dec 23	Key performance metrics submitted to Enterprise Ireland

Section B - Step 3: Analysis of Key Documents Section

The following section reviews the key documentation relating to appraisal, analysis, and evaluation for the **Local Enterprise Office Programme**.

Project/Programme Key Documents	
Title	Details
Framework Service Level Agreement	Framework Service Level Agreement between Enterprise Ireland and Wexford County Council
Local Enterprise Development Plan 2021-2024	Sets out key priorities for Wexford LEO for the programme period 2021-2024
Local Enterprise Offices Procedures Manual	Enterprise Ireland's Local Enterprise Offices Procedures Manual Version 5
Evaluation and Approvals Committee meeting minutes	Record of EVAC decisions and executive decisions
Tender documents	Tender for the provision of training services (courses, clinics, and workshops) to support skills and capability development in micro-enterprises in Co. Wexford
Executive Order No. 596/2023	Request for tender to be issued in the Official Journal of the EU with an estimated contract value of approximately €250,000
Funding Drawdown Requests	Quarterly funding drawdown requests to Enterprise Ireland
Circulars from the Centre of Excellence	Circulars from the Centre of Excellence, Enterprise Ireland

Key Document 1: Framework Service Level Agreement

Framework Service Level Agreement between Enterprise Ireland and Wexford County Council in respect of the delivery of services via the Local Enterprise Office, agreed on 22 August 2022.

Key Document 2: Local Enterprise Development Plan 2021-2024

This is a detailed document for Wexford LEO, setting out context, vision/mission and overarching objectives, strategic priorities, associated actions and activities, risks and new initiatives and delivering the strategy.

Key Document 3: Local Enterprise Offices Procedures Manual

Enterprise Ireland's Local Enterprise Offices Procedures Manual Version 5: 01 July 2023. The procedures manual outlines the responsibilities, tasks and procedures for all personnel involved in the implementation of LEO activities.

Key Document 4: Evaluation and Approvals Committee meeting minutes

Recording of EVAC decisions on feasibility, priming, and business expansion project applications for financial support. Executive decisions are also noted and recorded in the minutes.

Key Document 5: Tender Documents

Tender for the provision of training services (courses, clinics, and workshops) to support skills and capability development in micro-enterprises in Co. Wexford. A multi-party framework agreement was established for the period 2023-2026.

Key Document 6: Executive Order No. 596/2023

A request for tender to be issued in the Official Journal of the EU for the provision of training services (courses, clinics, and workshops) to support skills and capability development for clients of Wexford LEO 2023-2026 with an estimated contract value of approximately €250,000. The Executive Order was signed on 05 July 2023.

Key Document 7: Funding Drawdown Requests

Quarterly funding drawdown requests to Enterprise Ireland.

Key Document 8: Circulars from the Centre of Excellence

Circulars are issued by the Centre of Excellence, Enterprise Ireland, to support operational procedures of the LEOs. The Centre of Excellence sends a schedule of all circulars issued during the year to each LEO at year end.

There were five circulars issued by the Centre of Excellence, Enterprise Ireland in 2023 as follows:

- Circular No. 1/2023 - LEO Framework for companies employing more than 10 and less than 50 full-time employees with international ambition
- Circular No. 2/2023 - Ukraine Enterprise Crisis Scheme Drawdown and Reporting Procedures
- Circular No. 3/2023 - Energy Efficiency Grant (Pilot)
- Circular No. 4/2023 - Green for Business (Green4Micro – Update & Rename)
- Circular No. 5/2023 - Increase of De Minimis Aid threshold from €200,000 to €300,000

Section B - Step 4: Data Audit

The following section details the data audit that was carried out for the **Local Enterprise Office Programme**. It evaluates whether appropriate data is available for the future evaluation of the project/programme.

Data Required	Use	Availability
Applications for grant aid	To review activity in accordance with the terms and conditions of the LEO Programme	Available on Programme Files
Project proposal evaluations	Provides evidence of project assessment and LEO recommendations	Available on Programme Files
Minutes of EVAC meetings	Provides evidence of EVAC project evaluation and recording of decisions	Available on Programme Files
Grant claims and payments	To assess expenditure for the year	Available on individual files, GMIS, and Council's Accounts System Centros
Tender documents	Provides evidence of procurement for training services	Available on Programme Files
Funding drawdown requests	Provides evidence of reporting requirements to Enterprise Ireland and claim recoupment	Available on Programme Files
Trainers' and mentors' invoices	Provides evidence of training courses and mentoring sessions delivered during the year	All invoices are available on Council's Accounts System Centros

Data Availability and Proposed Next Steps

All data appropriate to the current stage of this programme is available on file.

Section B - Step 5: Key Evaluation Questions

The following section looks at the key evaluation questions for the **Local Enterprise Office Programme** based on the findings from the previous sections of this report.

Does the delivery of the project/programme comply with the standards set out in the Public Spending Code? (Appraisal Stage, Implementation Stage and Post-Implementation Stage)

The Local Enterprise Office Programme forms part of Wexford County Council's annual current expenditure programme. The 2023 programme involved spending of €1,726,805, including Measure 1 payments of €906,213 and Measure 2 payments of €418,015.

A sample of individual grant files (Measure 1) were reviewed as part of this in-depth check. Overall, the quality of the data contained in the sample files reviewed was satisfactory. A sample of invoices in respect of Measure 2 expenditure were also reviewed and found to be in order. The tender file for the provision of training services (courses, clinics, and workshops) to support skills and capability development for clients of Wexford LEO 2023-2026 was reviewed and is satisfactory. The delivery of the programme in 2023 complies with the standards set out in the Public Spending Code.

Is the necessary data and information available such that the project/programme can be subjected to a full evaluation at a later date?

All data appropriate to the current stage of the project is available on file.

What improvements are recommended such that future processes and management are enhanced?

There are no recommendations arising from the review of compliance in this case.

Section C: In-Depth Check Summary

The following section presents a summary of the findings of this In-Depth Check on the **Local Enterprise Office Programme**.

Summary of In-Depth Check

The programme documentation provides satisfactory assurance that there is compliance with the Public Spending Code. Controls upon which reliance can be placed include:

- Enterprise Ireland Budget Allocation 2023
- Local Enterprise Offices Procedures Manual
- Minutes of meetings of EVAC
- Tender documents and evaluations
- Executive Order
- Framework Service Level Agreement
- Grant Management Information System
- Council's Accounts System Centros
- Complete and up to date files maintained
- Quarterly requests to drawdown funding from Enterprise Ireland